

## **Statement of Deficiencies**

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Based on record review: On 02/24/2020 at 1:30pm, Specialist reviewed the daily attendance log during walk-through. The center's daily attendance record for children failed to accurately reflect the children on the child care premises at any given time as 74 children were present and 47 children were signed in on the attendance log.

Corrective Action Plan: S1 stated that starting on 02/26/2020, a staff member will be assigned in the mornings to be in the front of the center checking that all children are signed in. When children leave, staff will communicate via walkie talkie to S1, who will verify that parents sign children out.

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