

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review:

The daily attendance log for children did not include the time of arrival and departure of each child as Specialist reviewed attendance logs and found several children were missing sign in and/or sign out times. Specialist found that on 2/21/18 at 10:30 am, 3 of 90 children were signed out in advance.

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

1715.A.4 Based on Record Review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for ~3 of ~37 staff, prior to the individual(s) being present in the childcare facility (1703.A) ~S-31 (doh 8-31-17), S-32 (doh 6-1-17) S-33 (doh-1-17).

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5 Based on record review: Center failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 1 of 37 staff, S30 failed to have updated documentation of the completed form. The last SCR 1 on file for S30 expired on 5/31/17.