

Statement of Deficiencies

1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
2. serious injury or illness that required medical attention;
3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.

B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.

C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.

D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

Finding:

1103.A.B. Based on record review at 11:33AM, S3, who was responsible for notifying the parents of the children involved in the incident, failed to notify 6 of 15 parents immediately. Per interviews with O7, O9, O11, O13, O15, and O16, they did not receive any notification.

Corrective Action Plan: Effective 02/20/2020, S1, S2, S3 will place calls to the parents of children immediately following critical incidents. If contacts can not be made with the parents, all attempts will be documented and a letter will be mailed out to the parents advising of the critical incident.