

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: S8's staff and owner's daily attendance record did not include the first and last name of staff and arrival and departure times to accurately reflect persons on the child care premises.

On 2/18/2019, S7 did not have a departure time.

On 2/19/2019, S6 did not have original sign in documentation at the center during the licensing visit. S6 printed a picture copy of her sign in records off the computer. S6 stated that her original Children's Place Love Center (License #16186) sign in sheets for 1/21/19 - 1/26/19, 1/28/19 - 2/2/19 and 2/5/19 - 2/8/19 are currently at the Shirley Honore Love Center location (License #50932). S6 stated that she took a picture of the sign in records, and sent in an email for S7 to print out. Specialist inquired about why S6 does not sign in at Children's Place Love Center. S6 stated that she takes a picture of the sign in records in case she forgets to sign in.

S6 was present at Shirley Honore Love center on 1/8/2019, and was given a written consultation by Licensing Specialist, O1, explaining that records must be maintained for each center at each center. Attendance records must be maintained for license #50932 at that center. Attendance records must be maintained for license #16186 at that center. S6 signed the consultation, and was provided a copy.
