

## Statement of Deficiencies

### 1711-H: Rest Time - Minimum Child to Staff Ratio

Not Met

1711-H: Rest Time - Minimum Child to Staff Ratios

1. Sufficient staffing needed to satisfy child to staff ratios shall be present on the premises during rest time and available to assist as needed.
2. Children ages one and older may be grouped together at rest time with one staff member in each room supervising the resting children. If two rooms share a common doorway, one staff member may supervise the resting children in both rooms.
3. If the view of the staff supervising the children is obstructed by an object such as a low shelving unit, children shall be checked by sight by staff circulating among the resting children.

#### Finding:

**\*\*NEW\*\*** 1711-H Based on observations: The center had children under the age of one grouped together with one year old children at rest time. Specialist observed S7 alone with eight sleeping children, 4 eleven month old children and 4 one year old children. Two staff were needed to meet infant ratio.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G or when being provided services by therapeutic professionals as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

**\*\*NEW\*\*** 1713 A Based on observation: Children were not under supervision at all times.

- Upon Specialist entering S5's class, Specialist observed S5 on the right side of the classroom, facing the wall and eating lunch with 12 one and two year old children sleeping on the left side of the room that was closed off with room dividers. The 12 children were not in the sight of S5. S6 instructed S5 to sit where she was able to see children.

### 1713-E&F: Supervision Participation

Not Met

1713-E&F:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

#### Finding:

**\*\*NEW\*\*** 1713 E Based on observation: While supervising a group of children, childcare staff did not devote their time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities.

Specialist observed three staff, S1, S2 and S3, on their cellular phones while supervising children during rest time. S1 was supervising 7 three year old children alone in the classroom. S2 was supervising 11 two year old children alone in the classroom. S3 was supervising 11 two and three year old children alone in the classroom.

### 1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding:

**\*\*NEW\*\*** 1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S1 prior to the individual being present in the childcare facility (1703.A). S1's date of hire is 02/19/2018. Specialist observed S1 was supervising 7 children in the two and three year olds classroom. Specialist informed S6 that S1 needed to leave premises until a satisfactory CBC was received. Specialist observed S1 leave premises at 1:31pm.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

George Cottage at St. Martin's Episcopal  
225 Green Acres Rd  
Metairie, LA 70003

Date - 02/19/2018  
License # - 11588  
Action Code - 16 - FOLLOW-UP to FOLLOW-UP

## ***Statement of Deficiencies***

**Finding:**

**\*\*NEW\*\*** 1715-A.5 Based on record review: The center failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). S1 failed to have documentation of the completed form. According to S6, S1's date of hire is 02/19/2018. Specialist observed S1 on the premises during the licensing visit. S1 left premises at 1:31pm before she could complete the form.

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