

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review at approximately 10:30am, S1 failed to have a daily attendance log for children that included the time of departure of each child and the name of the person to whom the child was released for the following:
- On 2/14/2020, 18 of 70 children did not have documentation of the departure time and name of the person to whom the child was released to.
- On 2/17/2020, 7 of 63 children did not have documentation of the departure time; and 11 of 63 children did not have documentation of the name of the person to whom the child was released to.

Corrective Action Plan: S1 stated she and S2 will start checking the attendance log in the afternoon starting at 3:00pm, and the closing staff will check behind parents on a daily basis starting today to make sure the attendance log is accurate.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

NEW 1711.B.&D. Based on observations/interview at 9:35am, S1 failed to meet the required child to staff ratio for children of the following ages: 13 children ages six months - one years old with one staff, S1. The required ratio for children of this age is 5 children per 1 staff person.

Upon arrival at the center at 9:35am, the Specialist observed S8, the infant teacher, in the Pre-K 4 classroom near the entrance. S8 stated she is working in the infant classroom today, but needed to come to the front to get something. S8 stated S1, the one year old teacher, is watching her class of seven 6 month - 1 year old children while she is up front. While conducting the walk through of the infant and one year old classrooms at 9:38am, S1 stated she was watching her six children, C8 - C13, (6 one year olds), and S8's seven children, C1 - C7, (ages 5 infants & 2 one year olds) while S8 stepped out the classroom for a minute. S1 also stated S9 is normally in the class with S8, however S9 was running late. Ratio was met in the one year old classroom at 9:38am when S8 returned to the infant classroom. Ratio was met in the infant classroom when S9 arrived at 10:05am.

Corrective Action Plan: Effective immediately, S1 stated she will have S11, or any other available staff, to come to a classroom if a staff member needs to leave, take a break, or if staff are running late to make sure ratio is being met at all times in future.