

Statement of Deficiencies

1811-D.2.&3.: Provisional Employment for Staff Members of Early Learning Centers

Not Met

1811-D.2.&3.: 2. A provisionally-employed staff member may be counted in child to staff ratios, but must be monitored at all times in accordance with the following.

- a. A monitor of a provisionally-employed staff member must be an adult staff member for whom the center has a CCCBC-based determination of eligibility for child care purposes, (or prior to October 1, 2018, a satisfactory CBC), who is designated by the center to monitor a specific provisionally-employed staff member.
 - b. The center must designate a monitor for each provisionally-employed staff member present at the center.
 - c. The monitor shall be physically present at the center at all times when the provisionally-employed staff member is present at the center.
 - d. Monitors must remain within close enough physical proximity of their designated provisionally-employed staff members to be able intervene at any time if intervention is needed.
 - e. A monitor shall perform at least one visual observation of each designated provisionally-employed staff member every 30 minutes.
 - f. The center may designate one monitor for up to a maximum of five provisionally-employed staff members at any given time.
 - g. At least one monitor must be physically present at all times in any room during naptimes if a provisionally-employed staff member is present.
3. The center shall have a log or other written documentation of the monitoring of provisionally-employed staff members that identifies each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.

Finding:

1811-D.2.&3.: Based on Specialist's review of records/interviews on 2/17/2020, at 1:15pm, S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purposes for staff member, S6. It was indicated that S6 was not assigned a designated monitor upon being hired, and failed to be monitored every 30-minutes with recorded documentation maintained at the center. S6's date of hire and first date on site was 2/12/2020.

Corrective Action Plan: On 2/17/2020, S1 printed the provisional monitoring log form provided by the Department, and stated that beginning on 2/18/2020, S6 would be monitored by S5, who would complete the log as required. The log(s) will be maintained in S6's file for review at the next licensing visit.