

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observations at 10:37am, S1 failed to have a daily attendance record for children that accurately reflect the children on the child care premises at any given time as 60 children were present and 58 children were signed in on the log.

Corrective Action Plan: S1 stated she will speak to teachers today to make sure that they check the classroom attendance logs daily to ensure that all children are signed in by 9:00am and signed out at the end of day starting tomorrow in an effort to make sure sign in sheets are accurate.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review at approximately 1:14pm, S1 failed to have a visitor's daily attendance record that accurately reflect when a visitor was on the child care premises as evidenced. There is no documentation of the departure time for the following:

- O1 on 11/12/2019, 12/10/2019, and 2/4/2020
- O2 on 11/15/2019
- O3 and O4 on 11/19/2019
- O5 on 12/6/2019
- O6 on 12/10/2019
- O7, O8, and O9 on 12/11/2019
- O10 on 2/4/2020
- O11 on 2/6/2020
- O12 on 2/11/2020

Corrective Action Plan: S1 stated she will check behind visitors prior to them leaving to make sure they sign out starting today in an effort to prevent having inaccurate visitor sign in sheets.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review at approximately 1:19pm, S1 failed to have documentation of an explanation from parent and/or child when something is observed upon a child's arrival for the following:

- On 2/13/2020, a child had a scratch on chin
- On 2/10/2020 and 2/12/2020, a child had a scratch on nose
- On 2/7/2020, a child had a scab on his left arm; a child had a scratch on forehead
- On 2/5/2020, a child had a body rash; a child had a forehead scratch

Corrective Action Plan: S1 stated she will remind staff today that they must document the explanation that is provided. S1 will also create a mock daily observation form to put in the teacher's binders to remind them how to document observations correctly.

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1915.B.&C.: Health Services - Parental Notification

Not Met

1915.B.&C.:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915.C. Based on record review at 11:05am, S1 failed to have documentation of immediate notification to the parent when the following occurred to a child for the following:

- A head injury occurred at 12:00pm on 1/9/2020, and the parent was notified at 2:35pm.

- A head injury occurred at 10:45am on 2/7/2020 involving two children, however there is only documentation of one incident report for 1 of 2 children. S1 stated there should have been a second incident report for the second child. S1 stated she will speak to staff today to remind them that there should be two incident reports when an incident occurs involving two children.

Corrective Action Plan: S1 stated she will conduct additional training with all staff today to ensure that all incident reports are documented corrected in the future and that two incident reports are written when an incident occurs involving two children.

2101.A.14.: Vehicle - Liability Insurance

Not Met

2101.A.14.: Centers shall maintain at all times current commercial liability insurance for the operation of center vehicles to ensure medical coverage for children in event of accident or injury. This policy shall extend coverage to any staff member who provides transportation for any child in the course and scope of his/her employment. The provider is responsible for payment of medical expenses of a child injured while in the center's care. Documentation shall consist of the insurance policy or current binder that includes the name of the early learning center, the name of the insurance company, policy number, period of coverage and explanation of coverage. If transportation is provided by parents for field trips or transportation is provided by contract, whether daily of field trip, a copy of the current liability insurance shall be maintained on file at the center.

Finding:

2101.A.14. Based on record review at approximately 1:53pm, S1 failed to have documentation of current commercial liability insurance for the contracted transportation service that includes the name of the insurance company, policy number, period of coverage and explanation of coverage. S1 provided documentation showing that a field trip was taken on 12/6/2019 using a school bus with contracted service, however there is no documentation of the current transportation insurance. S1 stated she thought the insurance information was attached. S1 stated she will get a copy of the insurance showing coverage during the time of the 12/6/2019 field trip.

Corrective Action Plan: S1 stated she will be sure to get a copy of the current insurance, transportation contract, and bus driver's ID prior to having any future field trips.