

## Statement of Deficiencies

### 1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1703.B Based on record review/interview(s): A satisfactory fingerprint based CBC was not obtained for each visitor, prior to the person being present at the center or performing services as evidence by: O13 was observed present and volunteering in the center; however, O13 failed to have a CBC on file in the center. The Center did not provide an adult staff member, not otherwise counted in the child to staff ratio, to accompany O13. S11 and O13 were the only two adult present with a group of 16 children ages 3 through 5. S11 could not count as the staff member to accompany O13 as S11 was needed for the ratio. O13 departed from the center to attain a copy of her current CBC prior to Specialist departure.

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years 13:1	
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-D-G Based on observations: The center failed to meet the minimum child to staff ratio as 16 children ages 3 through 5 were present with 1 staff member. In order to meet child to staff ratio, two staff members should have been present. Specialist arrived at the center at 10:15 AM on February 15, 2018 and observed S11 and O13 present in a classroom with 16 children ages 3 through 5. Specialist observed that no additional staff member was present with this group of children. S2 stated that O11 was a visitor. Specialist found that the center did not have documentation of a CBC on file for O13; therefore, O13 could not be counted as a staff. S1 moved two children to a different classroom. Specialist found that child to staff ratio was met prior to departure.