

Statement of Deficiencies

1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on record review the Director did not notify the Licensing Division prior to making changes that had an effect on the license as the provider is providing transportation without prior approved by the Licensing Division.

2101-A.10: Vehicle - First Aid Supplies

Not Met

2101-A.10: First aid supplies shall be located in each center vehicle or contracted vehicle. First aid supplies (at least one per trip) shall be available for each field trip when parents provide transportation.

Finding:

2101-A.10 Based on observations the center did not have a statement signed by the contract agency's representative verifying that the contracted vehicle was equipped with first aid supplies for daily transportation and/or field trips .

2101-A.15: Transportation - Contract to Provide Transportation

Not Met

2101-A.15: Centers using contract transportation shall maintain a copy of the written contract that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

Finding:

2101-A.15 Based on record review the center contracted O1 for transportation and there was not a contract signed by the provider and a representative of the transportation agency outlining circumstances under which transportation will be provided and that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review the Center's current Passenger transportation log provided to the contract driver or attendant was incomplete as it did not include name of staff members (S2 stated that center staff rides on the vehicle) and time child was released. Passenger logs reviewed dated January 2018-February 2018.