

Statement of Deficiencies

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: While the provider obtained a criminal record check for S4, the check was obtained more than 30 calendar days prior to this individual's date of hire (1703.D.1). S4, was hired on October 3, 2016 and the check was obtained on July 28, 2016.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review/observations: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A-B). 2 of 5 staff, S2 and S4 failed to have documentation of the completed form. Staff were on the premises on February 15, 2017 and failed to have documentation of the completed form. Staff were on the premises as observed by the licensing specialist. While Provider had an SCR 1 form on file for S4, this form was not signed by S4. Provider stated that an SCR1 form had been completed by S2; however, she was unable to locate the form. Provider corrected during licensing inspection.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on observations: Provider lacked documentation that 2 of 5 staff, S2 and S4, received orientation to the policies and practices of the center within seven of date of hire. While S2 signed that she had orientation within 7 days, S2's documentation lacked a signature from the director. Provider lacked documentation that 2 of 5 staff, S2 and S4, received additional orientation within thirty days of date of hire.