

## Statement of Deficiencies

### 1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

#### Finding:

1501. A. Operations: Based on observation/record review at 9:30 a.m., S1 failed to operate within the licensed capacity listed on the Center's license. The center's license lists a capacity of 34 children for Building Two and Specialist observed there were 36 children present in the building. S1 corrected prior to Specialist's departure. This regulation was previously cited on 11/29/2021.

Corrective Action Plan: Effective 2/14/2022, S1 stated she will maintain a count of children as they transfer over from building one to building two in the early morning. As parents arrive and drop the children in building two, staff will notify S1 if they exceed capacity. S1 will physically count the children in each building before transferring children, to ensure this deficiency is not re-cited.

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
  - 1. There shall be a minimum of two staff members present at an early learning center when more than four children are present.
  - 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- C. The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.
- D. Minimum child-to-staff ratios for type II and type III centers are as follows.

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

- G. Mixed Age Groups? Minimum Child to Staff Ratios
  - 1. An average of the child to staff ratios may be applied to mixed age groups of children ages two, three, four and five.
  - 2. Child to staff ratios for children under age two are excluded from averaging.
  - 3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
  - 4. An average may be applied to a mixed age group consisting only of children ages five and older.

#### Finding:

1711.A.&B.&D.&G.: Child to Staff Ratio: Based on observation/interview at 9:30 a.m., S1 failed to meet the required child to staff ratio for children. S1 was observed carrying 2, one-year-old children from the classroom where S17 was supervising 9, infant-to-one-year-old children. She stated she was in the process of moving children to meet child-to-staff ratio in classrooms. Ratio was met when S5 entered the classroom. This regulation was previously cited on 11/29/2021.

Corrective Action Plan: Effective 2/14/2022, S1 stated due to staffing issues, maintaining child-to-staff ratios has been challenging, and therefore is in the process of hiring additional staff. She will require two staff to be present at all times in the infant and one-year-old classroom, to ensure this deficiency is not re-cited.

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### 1719.A.-C.: Orientation Training

Not Met

1719.A.-C.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive center-specific orientation to the policies and practices of the center that at a minimum shall include information on the center:

1. child abuse identification and reporting, including phone numbers for mandatory reporting and suspected child abuse and neglect;
2. location of emergency exits and emergency preparedness plans;
3. handling of emergencies due to food/allergic reactions;
4. location of first-aid supplies;
5. list of children with allergies and special needs;
6. identification of critical staff including but not limited to staff trained in CPR and first aid and staff who can administer medicine;
7. child release policies and restrictions;
8. child-to-staff ratio policies;
9. daily schedules;
10. opening policy;
11. closing policy; and
12. transportation policy and vehicle inspection procedures.

B. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Training Module 1 and the DCFS online Mandated Reporter Training. Key Training Module 1 shall at a minimum include information on the following:

1. general emergency preparedness, including natural disasters and man-caused events;
2. professionalism;
3. health and safety, which includes: daily observations, supervision regulations, daily attendance, child to staff ratios, improper discipline, prohibited discipline, prevention of shaken baby syndrome, prevention of abusive head trauma and child maltreatment, food safety, choking risks recognition and reporting of child abuse and neglect;
4. administration of medication consistent with standards for parental consent;
5. prevention and response to emergencies due to food and allergic reactions;
6. appropriate precautions in transporting children, if applicable;
7. public health policies, prevention and control of infectious diseases, including immunization information;
8. handling and storage of hazardous materials and the appropriate disposal of bio-contaminants;
9. pediatric first aid and cardiopulmonary resuscitation (CPR);
10. prevention of sudden infant death syndrome and use of safe sleep practices;
11. outdoor play practices;
12. environmental safety; and
13. building and physical premises safety, including identification of and protection from hazards, bodies of water and vehicular traffic;
14. child release practices; and
15. critical incident practices and licensing regulations

C. Within 30 calendar days of the first day present at the center and prior to assuming sole responsibility for any children, each staff member shall complete the LDE Key Orientation Training Modules 2 and 3, that at a minimum shall include information on the following:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety; and
5. early learning development standards.

#### Finding:

1719.C.: Orientation Training: Based on observation/record review at 10:30 a.m., S1 failed to have documentation that S17 completed the LDE Key Orientation Training Modules 2, and 3, prior to having sole responsibility for children. Specialist observed S17 supervising 9 infant-to-one year old children in a classroom alone. S17's date of hire is 1/26/2022.

Corrective Action Plan: Effective 2/14/2022, S1 stated she will communicate and delegate the orientation requirement with staff-in-charge so that they can assist new hired staff in accessing the modules, as necessary, to ensure this deficiency is not re-cited.

### 1909.G.: Infant - Bibs

Not Met

1909.G.: Bibs shall not be worn by any child while asleep.

#### Finding:

1909.G.: Infant - Bibs: Based on observation at 9:30 a.m., S1 allowed bibs to be worn by children while asleep. Specialist observed 2 infants wearing bibs while asleep in bouncy/rocker chairs in S17's classroom and 1 infant in S16's classroom. At 12:15 p.m., Specialist observed an infant wearing a bib while asleep on the floor on a boppy pillow in S16's classroom. S1 corrected by having staff remove the bibs. This regulation was previously cited on 11/29/2021.

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Corrective Action Plan: Effective 2/14/2022, S1 stated she will post signs in the classrooms for visual reminder to staff no later than the end of the day, to ensure this deficiency is not re-cited.

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### **1909.I.: Availability of Safety Approved Cribs**

**Not Met**

1909.I.: A safety approved crib shall be available for each infant.

#### **Finding:**

1909.I.: Availability of Safety Approved Cribs: Based on observation at 9:30 a.m., S1 failed to have a safety approved crib available for each infant in S17's classroom. Specialist observed the classroom contained two available cribs, and three infants were asleep, with two of the infants asleep on the floor, and one in an infant rocker.

Corrective Action Plan: Effective 2/14/2022, S1 stated she has two additional cribs to move into the classroom no later than the end of the day, to ensure this deficiency is not re-cited.

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