# Statement of Deficiencies

#### 1507.B.: Daily Attendance Records - Staff and Owners

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/interview: A review conducted at 1:24pm, showed the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as S1 and S5 were present in the center and were not signed in on the staff attendance log. S1 corrected the log to reflect staff present.

Corrective Action Plan: S1 stated beginning 2/14/2020, she will complete a daily review of attendance records at 10:00am to ensure the record is accurate and complete.

#### 1719.A.&B.: Orientation Training

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

child abuse identification and reporting;

- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention; and
- 6. CPR and first aid, as applicable.

#### Finding:

1719.B. Based on record review/interview: Specialist completed a review of staff files at 1:44pm and observed S1 lacked documentation that S6 received the additional orientation training within thirty days of date of hire. S6 was hired on 1/7/2020.

Corrective Action Plan: S1 stated beginning 2/14/2020, she will complete the seven and thirty day orientation topics upon hire of new staff.

#### 1723.A.&B.: CPR Certification

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

#### Finding:

1723.A.&B. Based on record review/observation/interview: S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to children, whichever is less, have current certification in infant, child, and adult CPR through training approved by the department. After review of staff files conducted at 1:44pm, Specialist determined 3 of 8 staff had documentation of this certification. One additional trained staff was needed to meet this regulation.

Corrective Action Plan: S1 stated all staff who need Infant, Child, and Adult CPR certification will complete training no later than 3/1/2020.

#### 1723.C.: Pediatric First Aid

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

#### Finding:

1723.C. Based on record review: S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the

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children, or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. After review of staff files conducted at 1:44pm, Specialist determined 3 of 8 staff had documentation of this certification. One additional trained staff was needed to meet this regulation.

Corrective Action Plan: S1 stated all staff who need Pediatric First Aid certification will complete training no later than 3/1/2020.