

Statement of Deficiencies

1715.A.1.&3.: Staff Records and Personnel Files

Not Met

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:

1. an application or staff information form containing the following information:
 - a. name;
 - b. date of birth;
 - c. home address and phone number;
 - d. training,
 - e. work experience;
 - f. educational background;
 - g. hire date; and
 - h. first day onsite working with children;
3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715.A.1.&3.: Staff Records and Personnel Files: Based on record review on 2/12/19 the center did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, first day onsite working with children, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff the following staff, S7, S21, and S12. On 2/13/19 upon the Specialist return to the center S7, S21 and S12 had a staff information form and corrected the error.

1715.A.2.: Photo Identification

Not Met

1715.A.2.: Personnel files for each staff member shall be maintained at the center and shall include the following:

2. copy of a state or federal government issued photo identification;

Finding:

1715.A.2.: Photo Identification: Based on record review on 2/12/18 the center did not have a copy of S19, S3, S6, S24, S4, S20, S35, S33 S1 and S12 state or federal government issued photo identification available for review. On 2/13/19 upon the Specialist return to the center S19, S3, S6, S24, S4, S20, S35, S33, S1 and S12 photo identification had been added to their files and corrected the error.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
 2. emergency preparation;
 3. licensing regulations; and
 4. safe sleep practices.
- B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:
1. child development;
 2. child guidance;
 3. learning activities;
 4. health and safety;
 5. shaken baby prevention; and
 6. CPR and first aid, as applicable.

Finding:

1719.A.&B.: Orientation Training: Based on record review on 2/12/19 the center lacked documentation that 9 of 40 staff, S19, S24, S18, S31, S10, S23 S21, S17, and S9, received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children.

Based on record review on 2/12/19 the center lacked documentation that 9 of 40 staff, S19, S24, S18, S31, S10, S23 S21, S17, and S9, received additional orientation within thirty days of date of hire.

S19 was hired on 2/1/15 and should have completed 7 day training on or by 2/8/15. S19 should have completed 30 day training on or by 3/1/15.
S24 was hired on 8/13/18 and should have completed 7 day training on or by 8/20/18. S24 should have completed 30 day training on or by 9/13/18.
S18 was hired on 9/17/18 and should have completed 7 day training on or by 9/24/18. S18 should have completed 30 day training on or by 10/17/18.
S31 was hired on 8/6/18 and should have completed 7 day training on or by 8/13/18. S31 should have completed 30 day training on or by 9/6/18.
S10 was hired on 8/6/18 and should have completed 7 day training on or by 8/13/18. S10 should have completed 30 day training on or by 9/6/18.
S23 was hired on 2/1/15 and should have completed 7 day training on or by 2/8/15. S23 should have completed 30 day training on or by 3/1/15.
S21 was hired on 8/6/18 and should have completed 7 day training on or by 8/13/18. S21 should have completed 30 day training on or by 9/6/18.
S17 was hired on 11/28/17 and should have completed 7 day training on or by 12/5/17. S17 should have completed 30 day training on or by 12/28/17.
S9 was hired on 9/18/18 and should have completed 7 day training on or by 9/25/18. S9 should have completed 30 day training on or by 10/18/18.

Statement of Deficiencies

Upon the Specialist arrival to the center on 2/13/19 the S19, S24, S18, S31, S10, S23 S21, S17, and S9 orientation sheets had been added to their files correcting the error.

1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901.J.&K.:Items that can be harmful to children: Based on observation on 2/12/19 the Specialist observed that S6 had a black stapler machine, a blue pair of adult scissors, tape dispenser with rigid metal edges, and a black (3 hole) hole puncher which her on top of a low book shelf which was accessible to children. S1 removed the items prior to the Specialist leaving the room. Specialist observed in S14's class a bag of refill wipes which had the keep out of reach of children label on them accessible to children sitting on top of a wooden book shelf. S1 put the wipes in a secure place prior to the Specialist leaving the room. Specialist also observed in S12's class two pair of orange adult scissors and a pink hole punch which were on a table that is accessible to children. S1 secured the items prior to the Specialist leaving the room.

1901.L.: Construction Hazards

Not Met

1901.L.: Construction, remodeling, and alterations of structures shall be done in such a manner so as to prevent hazards or unsafe conditions, such as fumes, dust and safety hazards.

Finding:

1901.J.&K.: Construction Hazards: Based on observation on 2/12/19 the Specialist observed in S24's class that there was a window seal that has not been completed with exposed rusted metal around the edges which are a hazard to the children. S1 states that the repairs were began in September of 2018 and have not been completed. S1 states that the contracting company is scheduled to completed the repairs by 2/15/19.

1901.P.: Staff Personal Belongings

Not Met

1901.P.: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901.P:Staff Personal Belongings: Based on observation on 2/12/19 the Specialist observed in S6's class that there were two cups (one mint and one teal) with unknown liquids in them which were accessible to the children on top of a low book shelf. S1 removed the cups prior to the Specialist leaving the room.
