

Statement of Deficiencies

5359-D: Licensing Changes

Not Met

5359.D. Bureau of Licensing shall be notified before changes are made which might have an effect upon the license (for example, a change in age range of children to be served or a change in space of facility).

Finding:

7359.D. (Old Tag 5359.D.) The Provider failed to notify the Bureau of Licensing prior to making changes which had an effect upon the license; changes regarding a new director were made in September 2008.

5361-A: Ensure Requirements Met

Not Met

5361.A. The Director shall be responsible for ensuring that the minimum licensing requirements are met.

Finding:

7361.A. (Old Tag 5361.A.) The Director failed to ensure that the minimum licensing requirements were met.

5363-C: Field Trip Authorization

Not Met

5363.C. Whether transportation for field trips is provided by the center, parents, or an outside source, there shall be signed parental authorization for each child to leave the center and to be transported in the vehicle.

Finding:

7363.C. (Old Tag 5363.C.) When transportation for field trips was provided by the center, there failed to be signed parental authorization for each child to leave the center and to be transported in the vehicle.

5365-C.2: Reference Checks

Not Met

5365.C.2. Center staff shall be known in the community to be of good reputation as verified by at least three non-related reference checks. There shall be on file in the center three letters of reference or documentation that at least three references were contacted by the director/provider prior to employment.

Finding:

7365.C.2. (Old Tag 5365.C.2.) The Provider failed to have three non-related reference letters or documentation that at least three references were contacted by the Director prior to employment for the following 21 staff.

5365-C.5.a: Health Statement

Not Met

5365.C.5.a. All center staff shall be required to obtain three months before or within 30 days after beginning work and at least every three years thereafter a written statement from a physician certifying that the individual is in good health and is physically able to care for the children, and is free from infectious and contagious diseases.

Finding:

7365.C.5.a. (Old Tag 5365.C.5.a.) The Provider failed to have documentation of a current statement from a physician certifying that 12 staff was in good health, was physically able to care for the children, and was free from infectious and contagious diseases.

Statement of Deficiencies

5365-D.1.a-c, 2: Staff Orientation

Not Met

5365.D.1.a-c, 2. The provider/director shall plan and implement procedures relating to new staff development. This shall include the following:

- a. provisions for a one-day orientation to center policies and practices;
- b. health and safety procedures; and
- c. four days of supervised working with children.

Documentation of orientation shall consist of a statement in the employee's record signed by the employee and director attesting to having received such orientation.

Finding:

7365.D.1.a-c, 2. (Old Tag 5365.D.1.a-c, 2.) Documentation that 21 staff received orientation to include: a. a one-day orientation to center policies and practices; b. health and safety procedures; and c. four days of supervised working with children failed to be available. Documentation failed to consist of a statement signed by the employee and director attesting to having received such orientation.

5365-D.8: Emergency Procedures

Not Met

5365.D.8. All personnel are to be trained in emergency and evacuation procedures appropriate for the area in which the center is located.

Documentation of training shall be kept on file at the child care center.

Finding:

7365.D.8. (Old Tag 5365.D.8.) 21 staff failed to have documentation of training in emergency and evacuation procedures appropriate for the area in which the center is located.

Statement of Deficiencies

5369-A.2.a-h: Director Qualifications

Not Met

5369.A.2.a-h. The Director must have documentation of at least one of the following:

- a. bachelor's degree from a regionally accredited college or university with at least six credit hours of child development or early childhood education and one year of supervised child care experience in a licensed center or comparable setting;
- b. a Child Development Associate Credential which includes practicum and one year experience in a licensed center;
- c. an Associate of Arts degree in child development or a closely related area and one year of supervised child care experience in a licensed center or a comparable setting;
- d. one year of experience as a director or staff in a licensed child care center plus 12 credit hours in child care, child development or early childhood education. Fifteen "clock hours" may be substituted for each three credit hours;
- e. a diploma from a vocational child care training program approved by the Board of Regents or equivalent plus one year of supervised child care experience in a licensed child care center or comparable setting;
- f. a National Administrator Credential as awarded by the National Child Care Association, and one year experience in a licensed child care center, or comparable setting;
- g. a certificate of completion from the International Correspondence School and one year experience in a licensed child care center or comparable setting;
- h. a certificate of completion from the Professional Career Development Institute and one year of experience in a licensed child care center or comparable setting.

Finding:

7369 A.2.a-h. (Old Tag 5369 A.2.a-h.) The Director failed to have documentation of meeting at least one of the following qualification requirements:

- a) bachelor's degree from a regionally accredited college or university with at least six credit hours of child development or early childhood education and one year of supervised child care experience in a licensed center or comparable setting;
 - b) a Child Development Associate Credential which includes practicum and one year experience in a licensed center;
 - c) an Associate of Arts degree in child development or a closely related area and one (1) year of supervised child care experience in a licensed center or a comparable setting;
 - d) one year of experience as a director or staff in a licensed child care center plus 12 credit hours in child care, child development or early childhood education. Fifteen "clock hours" may be substituted for each three credit hours;
 - e) a diploma from a vocational child care training program approved by the Board of Regents or equivalent plus one year of supervised child care experience in a licensed child care center or comparable setting;
 - f) a National Administrator Credential as awarded by the National Child Care Association, and one year experience in a licensed child care center, or comparable setting;
 - g) a certificate of completion from the International Correspondence School and one year experience in a licensed child care center or comparable setting;
 - h) a certificate of completion from the Professional Career Development Institute and one year of experience in a licensed child care center or comparable setting.
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