Date - 02/11/2015 License # - 15761 Acton Code - 5

Statement of Deficiencies

7305-F: City Fire Department

Not Met

7305-F: The provider shall have documentation of yearly safety inspection and current approval from the City Fire Department (if applicable).

Finding:

7305-F Based on record review: The Provider lacked documentation of a current annual safety inspection and approval from the City Fire Department.

7305-H: Children's Daily Attendance

Not Met

7305-H: A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

7305-H Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 24 children were present and 16 children were signed in on 2/11/15. Also, the daily attendance log for children did not include the time of departure of each child for more than 30 entries reviewed from May 2014 to February 2015.

7321-J: Daily Observation of Children

Not Met

7321-J: Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

Finding:

7321-J Based on record review: The provider did document observations noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented for observations reviewed from 7/2014 to 2/2015.