

## Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review: At approximately 10:31am, S1 failed to have a staff and owner's daily attendance record that accurately reflect persons on the child care premises at any given time, as the Specialist observed S8 on premises, however there was no documentation of S8's arrival time. S8 stated she arrived at 9:56am. Corrected at 10:47am.

Corrective Action Plan: S1 stated she and S2 will check the staff sign in log by 8:00am every morning to ensure staff have signed.

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

NEW 1719.B. Based on record review: At approximately 11:01am, S1 failed to have documentation that 1 of 9 staff, S9, received additional orientation within thirty days of date of hire. S9's date of hire is 1/6/2020.

Corrective Action Plan: S1 stated she will conduct additional training with S9 today and have it documented on S9's orientation form when S2 returns.

### 1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915.A. Based on record review: At approximately 11:26am, S1 failed to have documentation that the physical condition of each child was observed for possible signs of illness, infections, bruises, or injuries upon arrival at the center.

- There is no documentation that a observation was conducted on 2/10/2020 for 25 of 25 children present. S6 stated she observed all 15 of her children, but did not get a chance to document that there were no observations. S9 stated she observed all 10 children of her children, but did not get a chance to document that there were no observations.

- There is no documentation that daily observations were conducted in S9's classroom for 1/24/2020, 1/27/2020 - 1/31/2020, and 2/3/2020 - 2/7/2020. S9 stated S3 is the assistant for the class and normally documents the daily observations.

Corrective Action Plan: S1 stated S3 and S6 are the designated persons responsible to make sure observations are being conducted and documented. S1 stated she will check behind staff every morning by 9:00am, but will discuss with S2 if new designees are needed to make sure the daily observations are being conducted and documented daily.