

## **Statement of Deficiencies**

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Daily Attendance Records: Based on record review: On 02/10/2020, at 3:10pm, Specialist reviewed daily attendance records and observed the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 11 children were present and 17 children were signed in on the log.

Corrective Action Plan: S1 stated starting 02/10/2020, she will closely monitor the parents signing the children in and out of the center and double check the daily sign in and out log after each child arrives and departs.

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