

## Statement of Deficiencies

### 5311-A.4: Health Statement

Not Met

5311.A.4. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

#### Finding:

7311.A.4. (OLD TAG #5311.A.4.) Health records to include documentation of good health, signed by a physician or designee were not available for 7 OF 17 staff: 5 OF THESE 17 STAFF THIS LICENSURE YEAR DID NOT OBTAIN THE PHYSICIAN STATEMENT WITHIN ONE MONTH AFTER THE DATE OF EMPLOYMENT.

### 5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

#### Finding:

7311.A.5. (OLD TAG #5311.A.5.) Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 9 STAFF PRIOR TO EMPLOYMENT. STAFF WERE PRESENT IN THE CENTER PRIOR TO THE CRIMINAL RECORD CHECK BEING RECEIVED. STAFF SHALL NOT BE PRESENT IN THE CENTER UNTIL A SATISFACTORY CRIMINAL RECORD CHECK HAS BEEN RECEIVED.

### 5311-B.1: Criminal Record Check-Extracurricular

Not Met

5311.B.1. The following information shall be kept on file for therapeutic professionals and extracurricular personnel, e.g. computer instructor, dance instructor, librarian, tumble bus personnel, etc.: documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to individual being present in the center. No individual with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be in a Class 'A' child care center. Note: Individuals employed by the school system may have on file at the center, a letter from school system administrative staff documenting that a criminal record clearance has been completed through Louisiana State Police.

#### Finding:

7311.B.1. (OLD TAG #5311.B.1.) The Provider did not have documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, for extracurricular personnel: [librarian/speech therapist]. Documentation of submission [was not] available prior to the individual being present in the center. STAFF SHALL NOT BE PRESENT IN THE CENTER UNLESS A SATISFACTORY CRIMINAL RECORD CLEARANCE FROM THE LOUISIANA STATE POLICE.

### 5317-A: Direct Supervision

Not Met

5317.A. Children shall be under direct supervision at all times including naptime. Children shall never be left alone in any room or outdoors without a staff present. Children, excluding infants, may be grouped together at naptime with one staff supervising the children sleeping. All children sleeping shall be in the sight of the naptime worker.

#### Finding:

7317.A. (OLD TAG #5317.A.) At naptime, children grouped together for sleeping were not within the sight of the naptime worker as \*IN THE ALLIGATORS ROOM AND BUTTERFLIES ROOM SPECIALIST OBSERVED CHILDREN NAPPING BEHIND LOW BOOKSHELVES AND THEY COULD NOT BE SEEN BY THE STAFF SUPERVISING THE ROOM.

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### 5319-N.1: Labeled Bottles/Caps

Not Met

5319.N.1. Bottled formula/breast milk shall have labeled bottles and labeled caps/covers with the child's name or initials and refrigerated upon arrival.

**Finding:**

7319.N.1. (OLD TAG #5319.N.1.) 3 OF 22 BOTTLES NOT LABELED. / 13 OF 22 BOTTLE CAPS NOT LABELED./ 2 OF 22 BOTTLES WITHOUT CAPS.

### 5319-N.2: Baby Food

Not Met

5319.N.2. Baby food shall be in the original unopened container and labeled with the child's name or initials.

**Finding:**

7319.N.2. (OLD TAG #5319.N.2.) Baby food was not [ labeled with child's name or initials]. IN THE ITTY BITTY 1 ROOM THERE WERE 5 JARS OF BABY FOOD NOT LABELED WITH THE CHILD'S NAME.

### 5321-A: Medication Training

Not Met

5321.A. A provider that gives medication assumes additional responsibility and liability for the safety of the children. Effective January 1, 2005, the staff person(s) administering medication shall be trained in medication administration. The training shall be obtained every two years.

**Finding:**

7321.A. (OLD TAG #5321.A.) The staff person administering medication did not have documentation of training in medication administration. \*THE CENTER HAS A CHILD WHO HAS SEVERE FOOD ALLERGIES AND THEY HAVE BENADRYL AND AN EPI-PEN AT THE CENTER FOR THIS CHILD, HOWEVER NO ONE HAS THE MEDICATION ADMINISTRATION TRAINING TO BE ABLE TO ADMINISTER THE MEDS.

### 5321-B: Medication Authorizations

Not Met

5321.B. No medication of any type, prescription, non-prescription, special medical procedure shall be administered by center staff unless authorized in writing by the parent. Authorization shall include:

- child's name;
- name of the medication;
- date(s) to be administered;
- dosage;
- time to be administered;
- special instructions, if applicable;
- side effects;
- signature of parent and date of signature; and
- circumstances for administering as needed medication.

**Finding:**

7321.B. (OLD TAG #5321.B.) The written authorization from the parent to administer [ BENADRYL/EPI-PEN ] to a child was incomplete as it lacked the following information: [special instructions, side effects, signature of parent and date of signature ].

### 5321-C: As-Needed Medication or Medical Procedures

Not Met

5321.C. Medication or medical procedures to be provided on an as needed basis or maintenance prescription shall be updated as changes occur, or at least every three months by the parent.

**Finding:**

7321.C. (OLD TAG #5321.C.) Authorization for [ medication provided on an as needed basis ] was not updated [every three months] by the parent. Last authorization is NOT SIGNED AND DATED BY THE PARENT. THE CHILD BEGAN ATTENDING THE CENTER IN OCTOBER 2008.

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### 5321-G: Medication Administration Record

Not Met

5321.G. Medication administration records shall be maintained verifying that the medication was given according to parent's authorization, which includes:

- date;
- time;
- dosage administered;
- signature (not initials) of the staff member who gave the medication; and
- phone contact (date and time) with the parent prior to giving as needed medication.

#### Finding:

7321.G. (OLD TAG #5321.G.) The provider did not maintain medication administration records verifying medication was given according to the parent's authorization. THE CENTER DID NOT HAVE A FORMAT TO DOCUMENT MEDICATION ADMINISTRATION.

### 5321-J: Daily Observation of Children

Not Met

5321.J. Upon arrival at the center, each child shall be observed for possible signs of illness, infections, bruises, injuries, physical condition, etc. When noted, results including an explanation from parent and/or child shall be documented.

#### Finding:

7321.J. (OLD TAG #5321.J.) The provider did not document observations noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented.

\*IN THE ITTY BITTY 1'S ROOM, NURSERY 2 ROOM AND NURSERY 3 ROOM THE STAFF ARE NOT ALWAYS DOCUMENTING AN EXPLANATION FROM THE PARENTS ON THE DAILY OBSERVATIONS.

### 5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

#### Finding:

7321.K. (OLD TAG #5321.K.) The provider's documentation of incidents of injuries and accidents was incomplete as the following was not noted:

\*FROM FEBRUARY 1, 2009 TO PRESENT THERE WERE 6 INCIDENTS THAT OCCURED AND THE PARENTAL NOTIFICATION WAS NOT DOCUMENTED, THE TIME OF NOTIFICATION AND SIGNATURE OF STAFF WERE ALSO NOT DOCUMENTED.

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### 5321-L: Illnesses and Unusual Behavior

Not Met

5321.L. Documentation of illnesses and/or unusual behavior shall be maintained. Documentation shall include child's name, type/description of illness or unusual behavior, date and time of onset and actions taken, time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- allergic reaction;
- skin changes e.g. rash, spots, swelling, etc.;
- unusual breathing;
- dehydration;
- any temperature reading over 101 oral, 102 rectal, or 100 axillary; or
- any illness requiring professional medical attention.

#### Finding:

7321.L. (OLD TAG #5321.L.) The Provider did not maintain documentation of [ ILLNESSES ] that occurred in the center. FROM REVIEW OF JAN 09 TO PRESENT INCIDENTS IT APPEARS THAT ONLY ONE STAFF IS DOCUMENTING ILLNESSES THAT OCCURED.

### 5325-G: Equipment in Good Repair

Not Met

5325.G. All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

#### Finding:

7325.G. (OLD TAG #5325.G.) The provider did not maintain play equipment and equipment necessary for the operation of the center in good repair as \*ON THE SMALLER PLAYGROUND THE OCTAGON SHAPED WOODEN SLIDE/CLIMBER IS IN DISREPAIR. SOME OF THE BOARDS ON THE PLATFORM ARE SPLINTERED AND SOME EDGES ARE SHARP AND THE WOODEN CLIMBING PLATFORM IS NOT STURDY (SHAKES EASILY) AND NEEDS TO BE STABILIZED.

### 5325-T: Infant Bed Railings

Not Met

5325.T. Infant bed railings shall be in the up and locked position at all times when the child is in the bed.

#### Finding:

7325.T. (OLD TAG #5325.T.) Infant bed railings were not in the up and locked position at all times when the child was in the bed. Specialist observed AN INFANT IN THE ITTY BITTY 1 ROOM IN A BED WITH THE RAILS DOWN.

### 5327-E: Gates

Not Met

5327.E. Gates shall be provided at the head or foot of each flight of stairs to which children have access.

#### Finding:

7327.E. (OLD TAG #5327.E.) Gates were not provided at the [head/foot] of a flight of stairs to which children have access.  
\*IN BUILDING #2 THE CHILDREN HAVE TO PASS BY A FLIGHT OF STAIRS TO GET ONTO THE PLAYGROUND AND THERE IS NO GATE AT THE FOOT OF THESE STAIRS.

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### 5327-G: Electrical Plug Covers

Not Met

5327.G. Unused electrical outlets shall be protected by a safety plug cover.

**Finding:**

7327.G. (OLD TAG #5327.G.) Unused electrical outlets were not protected by a safety plug cover in the  
\*ALONG THE HALLWAY IN BUILDING #2 THERE ARE UNCOVERED ELECTRICAL OUTLETS. THE CHILDREN IN BUILDING #2 HAVE TO PASS THROUGH THIS HALLWAY TO ACCESS THE PLAYGROUND.  
\*IN PAXTON HALL SPECIALIST OBSERVED SEVERAL OUTLETS WITHOUT COVERS ON THEM

### 5327-H: Strings and Cords

Not Met

5327.H. Strings and cords (such as those found on window coverings) shall not be within the reach of children.

**Finding:**

7327.H. (OLD TAG #5327.H.) Strings and cords were within reach of children as  
\*IN THE DINOSAURS ROOM, FROGS ROOM, LADYBUGS ROOM, WHALES ROOM AND BUTTERFLIES ROOM SPECIALIST OBSERVED CORDS FROM COMPUTERS AND RADIOS THAT WERE ACCESSIBLE TO THE CHILDREN AND COULD BE PULLED ON BY THE CHILDREN.  
\*IN PAXTON HALL SPECIALIST OBSERVED A CABLE CORD BY A BEAM IN THE FRONT OF THE ROOM THAT WAS NOT SECURED TO THE WALL AND WAS ACCESSIBLE TO THE CHILDREN.  
\*IN PAXTON HALL SPECIALIST OBSERVED CORDS FROM SOUND EQUIPMENT BOX ACCESSIBLE TO THE CHILDREN.

### 5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

**Finding:**

7327.L. (OLD TAG #5327.L.) The center and yard were not free of hazards as  
\*ON THE OLDER CHILDREN'S PLAYGROUND THE BLACK MATERIAL UNDERNEATH THE RUBBER MULCH IS COMING UP AND IS A TRIPPING HAZARD.  
\*IN THE OFFICE SPECIALIST OBSERVED A COFFEE POT ON A LOW TABLE THAT WAS ACCESSIBLE TO CHILDREN BROUGHT INTO THE OFFICE AREA  
\*IN PAXTON HALL SPECIALIST OBSERVED FOLDED TABLES LEANED UP AGAINST THE WALL THAT COULD FALL OVER ON A CHILD  
\*IN THE WALKWAY IN BETWEEN THE PLAYGROUNDS THERE IS A PIECE OF METAL STICKING UP FROM THE CEMENT THAT IS A TRIPPING HAZARD AND IF A CHILD FELL ON IT IT COULD HURT THEM AS WELL  
\*IN THE ITTY BITTY 1 ROOM SPECIALIST OBSERVED A BOTTLE WARMER THAT IS ON TOP OF A REFRIGERATOR AND IS NOT SECURED SO AS TO PREVENT THE HOT WATER FROM BEING ACCIDENTLY SPILLED ON A CHILD.