

## Statement of Deficiencies

### 1501.A.: Operations

Not Met

1501.A.: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

#### Finding:

1501.A. Based on record review/observation/interview: At approximately 10:15am, S1 failed to notify the Licensing Section prior to making changes that had an effect on the license as Specialist observed 30 children on the premises and the indoor space is approved for 25 children. S1 stated some of the children are drop in children and are not present everyday. Additionally, S1 stated some of the children will be transferring to a new sister center in New Orleans East, so the number of children enrolled at the current center will go back to the Department's approved 25 capacity.

Corrective Action Plan: Effective 2/8/2021, S1 stated she will be limiting the amount of drop in children the center can take. She will send an email to parents notifying them that they will have to call ahead of time to ensure the center has an available spot for drop in children so she is not cited for this deficiency again.

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review/observations: At approximately 10:17am, S1 failed to have a daily attendance record for children that accurately reflect the children on the child care premises at any given time as, 30 children were present and 22 children were signed in on the log. S1 corrected this during the licensing inspection.

Corrective Action Plan: Effective 2/8/2021, S1 stated an email will be sent to parents notifying them that all children must be signed in during drop off, and she will check the children's attendance log every morning by 10:00am to ensure all children have been signed in so, she is not cited for this deficiency again.