

Statement of Deficiencies

1503-D: Waiver of Liability

Not Met

1503-D: Parents shall not be required to waive the center's responsibility.

Finding:

1503-D Based on record review/interview(s): Parents are required to waive the provider's responsibility in the event of an accident or injury as documented on the Provider included a Hold Harmless clause in the parental agreement. S1 stated she would remove this clause.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review and observations: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 31 children were present and 59 children were signed in on the log on February 8, 2017. S1 stated that this error occurred because some of the children had been transported to school already and not yet signed out. Specialist observed the attendance through software used by the center which displays attendance in calendar form on the computer or tablet. On February 7, 2017, only 2 of 60 children was signed out. S1 stated that the new software being used to track attendance does not always work due to the WIFI not always working. S1 further stated that she would correct this issue so that the attendance is accurate.

1509-A.3: Admissions Policy

Not Met

1509-A.3: Admission Policy to include the admission criteria.

Finding:

1509-A.3 Based on record review: The Provider did not have an Admission policy that included the center's admission criteria. S1 stated that the center has a policy; however, the policy is not written. S1 stated she would write this policy.

1511-A.3: Receiving and Releasing Children procedure

Not Met

1511-A.3: An early learning center shall establish in writing and implement procedures for: Receiving and releasing a child from the center.

Finding:

1511-A.3 Based on record review/interview(s): The Provider did not have a written and implemented procedure for receiving and releasing a child from the center. S1 stated she has a policy; however, the policy is not written. S1 stated she write this policy.

1911-K: Hand Washing

Not Met

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

Finding:

1911-K Based on observations: Children did not wash their hand with soap as needed. Licensing Special observed that children did not was their hands prior to eating morning snack. Specialist observed that prior to eating morning snack, children lined up to get hand sanitizer, but did not wash their hands with soap and water.

Statement of Deficiencies

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: The center's passenger passenger log was incomplete as it did not include the time of pick up, time of drop off and pick up and drop off locations. Specialist reviewed center passenger transportation logs and found that the time of pick up from the center was not documented during the morning route. Specialist also found that the time of drop off at the center was not documented in the after noon route. The Passenger transportation log also did not include the location that children were dropped off. S1 stated she would correct.
