

## Statement of Deficiencies

### 5305-I: Staff Attendance

**Not Met**

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

#### Finding:

\*\*\*NEW\*\*\*7305.I. (OLD TAG# 5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time.

#### FINDINGS INCLUDE:

Upon observation of staff attendance logs, specialist observed S1 to be signed into the center on 1/17/2011. According to statements obtained by staff and other staff attendance logs, the center was closed on 1/17/2011 for the MLK holiday.

### 5312-D.1: Continuing Education

**Not Met**

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

#### Finding:

7312.D.1 (OLD TAG# 5312.D.1.) There was no documentation that paid and non-paid staff, S1, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

#### FINDINGS INCLUDE:

Upon specialist observation of personnel files, S2 only received 6 training hours for the last licensure year.