

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review:

S1's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 10 children were present and 9 children were signed in on the log.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review:

S1's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. Staff sign in records for S5 do not include arrival and departure times for the following:

- There is no departure time for S5 on 9/7/18, 10/1/18, 10/17/18, 10/23/18, and 10/24/18.
- There is no arrival time for S5 on 10/19/18.

1507.C.: Daily Attendance Records - Independent Contactors

Not Met

1507.C.: Independent Contractors. A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name of the contractor, date of visit, arrival and departure times, name of staff member that accompanied contractor, if required, and purpose of the visit.

Finding:

1507.C. Based on record review:

S1's independent contractors daily attendance record did not accurately reflect when independent contractors are on premises, including the arrival and departure times, and name of staff member that accompanied the contractor. There is no departure time for O1, and no documentation of the name of the staff member that accompanied O1 on 1/31/19.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

Finding:

1719.B. Based on record review: S1 lacked documentation that 1 of 5 staff, S3, received additional orientation within thirty days of date of hire. S1 stated that S3's first date working at the center was 10/27/2018. S3's orientation form is incomplete and does not include S3's date of hire, and there is no documentation showing that S3 received additional orientation training within date of hire.

Statement of Deficiencies

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purposes from the department for O1. Based on sign in records, O1 was on premises on 1/31/2019. There is no documentation of the paid staff member that accompanied O1 at all times while on premises on 1/31/2019.

1901.G.&H.: Equipment

Not Met

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.
H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

Finding:

1901.G. Based on observations: All of the play yard equipment used by children was not maintained in a safe condition and in good repair. On 2/7/2019, the Specialist observed a cracked green sand box lid with sharp edges that is accessible to the 10 children present. S2 stated that she will have it replaced.

1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

Finding:

1921.A. Based on record review: S1's written multi-hazard emergency and evacuation plan did not include the following: specific procedures for handling infants through two year olds, including food and formula; specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs; and practice drills conducted at least twice per year to include all children and shall be documented. There is no documentation that emergency preparedness drills were completed between 3/1/2018 through 2/6/2019. S2 stated that they have not completed any emergency preparedness drills. S2 stated that they were supposed to do a drill today.