

Statement of Deficiencies

1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on record review/interview(s): S2 and S3 released C1 to a person (O2) not authorized in writing by the parent O1. Per S2 and S3, O1 verbally requested (around October 2016) that C1 be released to O2 (C1's sibling) when being dropped off at home. Based on the daily transportation records C1 was released to O2 on: 11/01/16, 11/14/16, 11/28/16, 12/09/16, 12/12/16, 12/13/16, 12/19/16, and 12/20/16. Per S4 O2 could not be an authorized person of release per CCAA policy that states that the person must be 18 years or older. O1 provided a written letter on 01/24/17 requesting that O2 be added to her pick up list, but due CCAA policy the request was denied.