

## Statement of Deficiencies

### 311.A.: Posting of License

Not Met

311.A.: Each early learning center shall display its current license in a prominent place at the center.

#### Finding:

311.A. Based on observation/interview: On 2/6/2020, at 11:04am, Specialist observed the license posted included an expiration date of 12/31/2019. S1 failed to post the license with the current expiration date of 12/31/2020. Technical Assistance regarding license posting provided to S1 at visit conducted on 12/10/2019.

Corrective Action Plan: S1 corrected by posting the current license on 2/6/2020, and stated she will ensure all future licenses are posted at the time they are received.

### 1711.A.&B.&F.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&F.&G.:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
  - 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  - 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio			
Infants under 1 year	6:1			
1 year		8:1	2 years	12:1
3 years	14:1			
4 years	16:1			
5 years	20:1			
6 years and up		25:1		

G. Mixed Age Groups - Minimum Child to Staff Ratios

- 1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
- 2. Child to staff ratios for children under age two are excluded from averaging.
- 3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
- 4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A.B.F.&G. Based on observation/interview: On 2/6/2020, at 10:45am, Specialist observed S1 failed to meet the required child to staff ratio for children of the following ages: 19 children, age two to five, with 1 staff. The required ratio for children of this mixed age group is 15 children per 1 staff person. S1 stated S2 was the additional staff responsible for meeting ratio with the children, however, Specialist observed S2 in the kitchen preparing the children's lunch during this time. S5 arrived in the center at 11:20am, and began assisting S1, to meet ratio in the classroom.

Corrective Action Plan: S1 stated that beginning 2/11/2020, she will have additional staff available on Tuesdays and Thursdays when her census for this classroom is larger. S1 also stated that beginning 2/6/2020, she will ensure ratio is met at all times.

### 1721.A.-C.: Continuing Education Training

Not Met

1721.A.-C.: A. Early learning centers shall provide opportunities for continuing education of staff members who are left alone with children, or who have supervisory or disciplinary authority over children.

- 1. Staff members of early learning centers, excluding foster grandparents, shall obtain a minimum of 12 clock hours of continuing education per center anniversary year.
- B. Staff members of type I, type II and type III centers who are neither left alone with children, nor have supervisory or disciplinary authority over children, shall obtain a minimum of three clock hours of continuing education in job related topics per center's anniversary year.
- C. Continuing education for all types of centers shall be conducted by trainers approved by the department. The department shall keep a registry of approved trainers.

#### Finding:

1721.E. Based on record review/interview: On 2/6/2020, at 12:00pm, Specialist completed a review of staff files and observed S1 failed to have copies of certificates of completion for the three hours of annual training from a child care health consultant (approved by the Louisiana Department of Health) on infectious diseases, health and safety, and/or food service preparation required in LAC51:XXI301.A.9.

Corrective Action Plan: S1 stated that on 2/6/2020, she will contact the child care health consultant she previously used to complete the annual trainings and will schedule a class for all staff.