

Statement of Deficiencies

1501-A: Operations

Not Met

1501-A: A center shall operate within the licensed capacity, age range, hours of operation and other specific services designated on its license.

Finding:

1501-A Based on observations/interview(s):

S1 did not notify the Licensing Division prior to making changes that had an effect on the license as the Center is utilizing indoor space that was not previously approved by the Licensing Division.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: 1507-A: A daily attendance record for children shall be maintained that shall: accurately reflect children on the center premises at any given time; Specialist reviewed a total of 128 children signed in but 132 children were counted in the initial walk through. Specialist brought it to the attention of S1 and explained the regulation to S1.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by the daily attendance print out log. Specialist found 2 of 32 staff not signed in. S22 and S28 were present but not signed in. Specialist brought it to the attention of S1. The attendance log was updated before the Specialist left the premise.