

## Statement of Deficiencies

### 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

713.A Based on record review: There was no documentation of a current annual inspection and approval from State Fire Marshal available for review during the licensing inspection. The date of the last approval is 1/22/16.

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review: The daily attendance record did not accurately reflect the staff on the center's premises at any given time as evidenced by, S1 did not document her time of departure on 1/26/18, 1/29/18, 1/31/18, 2/1/18 and 2/5/18. S2 did not document her time of departure on 1/26/18. Also, S7 did not document her time of departure on 1/30/18 and 1/26/18.

### 1509-A.1: Child Abuse and Neglect Policy

Not Met

1509-A.1: Child Abuse and Neglect Policy

- a. As mandated reporters, all staff and owners shall report any suspected abuse or neglect of a child to the Louisiana Child Protection Statewide Hotline 1-855-4LA-KIDS (1-855-452-5437);
- b. An early learning center shall not delay the reporting of suspected abuse or neglect to the Child Protection Statewide Hotline in order to conduct an internal investigation to verify the abuse or neglect allegations; and
- c. An early learning center shall not require staff to report suspected abuse or neglect to the center or management prior to reporting it to the Child Protection Statewide Hotline.

#### Finding:

1509-A.1 Based on record review: S1 did not have a policy requiring all center staff and owners (mandated reporters) to report any suspected abuse or neglect of a child to the Louisiana Child Protection Statewide Hotline 1-855-4LA-KIDS (1-855-452-5437). Corrected

### 1901-G.&H.: Equipment

Not Met

1901-G.&H.: All equipment used by children shall be maintained in a clean and safe condition and in good repair. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

#### Finding:

1901-G.&H Based on observations: All of the center equipment used by children was not maintained in good repair as evidenced by, the door knob to the three years to four years old classroom is loose and hanging on the door.

Movable equipment, tall shelving unit, in the three years to four years old classroom is not secured and supported because the shelving unit wobbles when touched, and has toys for the children stored on the shelves in clear, plastic containers.

### 1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

#### Finding:

1901-Q Based on observations: S1 does not have a current copy of 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General posted.

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### 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915-C: Based on record review: S2 did not have documentation of immediate notification to the parent when the following occurred to a child: child was scratched in the face by another child while sitting at the table, waiting for snack. Incident occurred at 2:50pm on 11/3/17, and there is no documentation of the time the parent was notified. Also, on 1/5/18 at 3:35pm, children were fighting over a book, and one child was scratched in the face by another child, leaving two scratches on the child's face. There is no documentation that the parent was notified immediately of the incident. Per documentation on the incident report, the parent was informed of the incident at 5:12pm when the parent signed the incident report.

### 1921-C: Evacuation Pack

Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations: S1 did not have a completed evacuation pack as evidenced by, the evacuation pack did not contain the following items: battery powered radio, batteries and bottled water.