# Statement of Deficiencies

### 1713-A&B&C: Supervision

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713 C. Based on interviews and record review, S2 and S5 failed to know the whereabouts of C1 who was noted to be absent on the daily transportation log reviewed that was dated for the week of 1/29/18-2/2/18 but was marked present on the parent sign-in sheet on 2/1/18. On 2/1/18, C1 was physically placed on the bus by S5 and S2 signed him out on the parent sign-in sheet indicating that he was present on the bus at 2:30 pm. Both S2 and S5 failed to know that C1 was even on the bus on 2/1/18 until O1 called to inquire about C1's whereabouts. S2 initially stated to O1 that C1 was not on the bus but pulled over and checked and found C1 curled up sleep on the back of the bus. S2 stated that C1 was not left alone on the bus although she was not aware that he was on the bus because S5 stated that the bus was clear.

## 1719-A.-B.: Orientation Training

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;

- 2. emergency preparation;
- 3. licensing regulations, and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- 1. child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review, center failed to have orientation documentation for S19, and S20 on 2/8/18. S19 stated that they are being utilized as substitute teachers but they work mainly in the central office, and they do not the required orientation to work in the centers. S19 and S20 were observed working in the classrooms with children on 2/8/18, but they were not observed supervising children alone.

## 2103-F: Passenger Transportation Log

2103-F: Passenger Log

- 1. A current passenger log for each trip shall be used to track children and staff during transportation.
- 2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
- 3. The following shall be recorded in the passenger log:
- a. date the transportation is provided;
- b. name of the child;
- c. name of driver and staff members;
- d. pick up and drop off locations;
- e. time child was placed on the vehicle;
- f. time child was released and name of the person or entity to whom child was released; and
- g. signature of staff person completing the log.

#### Finding:

2103-F Based on record review, the daily attendance log reviewed for the week of 1/29/18-2/2/18 failed to document that on 2/1/18, C1 was not absent as noted on the log but was placed on the bus by S5 with S2 signing him out from the center at 2:30 pm on the parent sign-in sheet.

#### Not Met

Not Met

Not Met

Not Met

# Statement of Deficiencies

### 2107.A.1-2: Visual Check of Vehicle

2107.A.1-2: A visual passenger check of a vehicle is required to ensure that no child is left in the vehicle.

1. A staff person shall physically walk through the vehicle and inspect all seat surfaces, under all seats, and in all enclosed spaces and recesses in the interior of the vehicle.

2. The staff member shall record the time of the visual passenger check and sign the log, indicating that no child was left on the vehicle.

#### Finding:

2107.A.1-2 Based on interviews, S2 and S5 failed to physically conduct a visual inspection of the bus to ensure that no child was left in the vehicle. On 2/1/18, C1 was found on the bus sleep by S2 after she called the center at 3:25 stating that the bus was cleared and all the children had been dropped off. S5 stated that she only scanned the bus and did not see C1, prior to exiting the bus. At 3:37 pm, O1 was told that C1 was found sleep on the bus by S2, who had initially told O1 that there was no kids left on the bus when she called to inquire about his whereabouts. According to S2, she pulled the bus over to check for him and found him. Specialist reviewed the daily transportation log for 2/1/18 and noted that a time of 3:30 pm was noted as the time the visual passenger check was done. S2 and S5 failed to physically walk through the vehicle and inspected all seats which resulted in C1 not being noticed sleep on the bus. S2 stated that the visual check times and her signature are pre-filled out. S2 nor S5 could state who documented the time of 3:30pm. The center vehicle was not clear of children on 2/1/18 until 4:05 pm.