

## Statement of Deficiencies

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

**\*\*NEW\*\*** 1507-A Based on observations: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 23 children were present and 20 children were signed in on the log upon Specialist's arrival on 2/5/18.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

**\*\*NEW\*\*** 1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 1 of 6 staff, S5(DOH: 12/16/16) failed to have documentation of the completed form. The previous SCR 1 for S5 expired on 12/16/17.

### 2107-C: Daily Transportation Visual Vehicle Check

Not Met

2107-C: For daily transportation services, the vehicle shall have a visual passenger check made at the completion of each trip or route, prior to the staff member exiting the vehicle.

#### Finding:

**\*\*NEW\*\*** 2107-C Based on record review: The Provider did not maintain documentation that the driver or attendant checked the vehicle at the completion of each trip. The center lacked a visual check being completed in the a.m. and p.m. after children are transported to and from school.