# Statement of Deficiencies 

## 7309-F: Substitute Staff

7309-F: There shall be provisions for substitute staff who are qualified to fulfill duties of the position to which they are assigned.

## Finding:

309-F Based on record review the provider failed to make provisions for a substitute staff who is qualified to fulfill duties of the position to which they are assigned.

FINDINGS INCLUDE:
On January 23, 2013 review of staff sign in/ sign out log indicates the provider failed to have a substitute staff who could take (S7's) position in the infant room.

## 7315-A: Child-to-Staff Ratio

## Not Met

7315-A: Child/staff ratios are established to ensure the safety of all children. Only those staff members directly involved in child care and supervision shall be considered in assessing child/staff ratio. Child/staff ratios shall be met at all times as the number of children supervised by one staff person shall not exceed the ratios as indicated below; however, there shall always be a minimum of two child care staff present during hours of operation when children are present:

Ages of Children
Infants under 12 months
One year old $\quad 7: 1$
Two year old 11:1
Three year old 13:1
Four year old 15:1
Five year old 19:1
Six year old and up 23:1
An average of the child/staff ratio may be applied to mixed groups of children ages two, three, four, and five. Ratios for children under two or over five years old are excluded from averaging. When a mixed group includes children less than two years of age, the age of the youngest child determines the ratio for the group to which the youngest child is assigned. When a mixed group includes children both older and younger than six years old and older, the ages of the children less than six determine the ratio for the group. During naptime, required staffing shall be present in the center to satisfy child/ staff ratios.

## Finding:

7315-A Based on record review the provider failed to ensure that child/staff ratios are met at all times as the following was observed: FINDINGS INCLUDE:
-Specialist review of staffs sign in/ sign out logs indicate that on $1 / 23 / 13$ there were initially 4 staff on the premises with 26 children. As according to (S1), (S7) clocked out at 10:30 am leaving (S1) and two additional staff to care for 26 children between the ages of 8 mos.- 3 years old. (S1) stated there were (5) infants/toddlers (1-8 mos., 1-9 mos., 3-1 year olds) with (S3) in the infant room, (9) children ages 1-2 years old (4-1 year olds and 5-2 year olds) with (S1), and (12) children between the ages of 2-3 years old (10-2 year olds and 2-3 year olds) with (S2). As (S1) stated (S7) left the center on 1/23/13 at 10:30 am to care for her daughter who was sick at school leaving (S1) and (S2) out of ratio.

