

## Statement of Deficiencies

### 1511-A.3: Receiving and Releasing Children procedure

Not Met

1511-A.3: An early learning center shall establish in writing and implement procedures for: Receiving and releasing a child from the center.

**Finding:**

1511-A.3 Based on record review: The Provider did not have a written procedure for receiving and releasing a child from the center.

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### 1917-H: Medication Administration Records

Not Met

1917-H: Records. Medication administration records shall be maintained for all children regardless of who administers the medication. Records shall include the following:

1. name of the child and medication name and dosage administered;
2. date and time medication administered;
3. documentation of telephone contact with parent prior to giving "as needed" medication;
4. signature of person administering medication or witnessing the child administering own medication;
5. signature of person completing the form; and
6. when a parent administers medication to his/her own child on center premises, the medication administration record shall be documented by either the parent or a staff member.

**Finding:**

1917-H Based on observations: The Provider did not document when a parent administered medication to her child on the center premises as observed by specialist during the licensing inspection. Corrected during the licensing inspection.

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### 2101-A.15: Transportation - Contract to Provide Transportation

Not Met

2101-A.15: Centers using contract transportation shall maintain a copy of the written contract that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

**Finding:**

2101-A.15 Based on record review: The Provider's contract for transportation was incomplete as it did not include: signature of transportation agency and contracted provider will comply with all state laws and regulations as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.