

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A.1 Based on observations and record review of the children's attendance form, on 2/02/2021 at 10:35 am, S5 and S6 failed to ensure that the children's attendance record included the arrival time for 4 of 5 children present on 2/02/2021.

Corrective Action Plan: Effective 2/02/2021, S1 stated that she will ensure that staff review the children's attendance record throughout the day to ensure it accurately reflects arrival times to ensure this deficiency is not re-cited.
