

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review:

Children who left and returned to the center during the day were not signed in/out as required.; Specialist observed the following number of children who failed to be signed into the facility when they arrived in the facility for school; 1-25-17 (6), 1-26-17 (6), 1-27-17 (4), 1-30-17 (6), 1-31-17 (4) The daily attendance log for children did not include the time of departure of each child and or the name of the person to whom the child was released~as evidenced by the following number of children failed to be properly signed out of the facility on the following dates: 1-27-17 (5), 1-31-17 (4 children).

1703.B: Visitors - CBC/Accompanied

Not Met

1703.B: An early learning center shall obtain documentation of a satisfactory fingerprint based CBC for each visitor or independent contractor of any kind, prior to the person being present at the center or performing services for the center UNLESS the visitor or independent contractor WILL BE accompanied at all times while on the center premises by an adult, paid, staff member who is not being counted in child to staff ratios, and the center shall have copies of said documentation on-site at all times and available for inspection upon request by the Licensing Division.

1. Documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied a visitor or independent contractor at all times while the visitor or contractor was on the center premises shall include the date, arrival and departure time of the visitor or contractor, language stating that the visit or contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1703.B Based on record review: The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied ~visitor~at all times while they were on the center premises. Documentation did not include the language stating that they were accompanied by the staff member at all times while on the premises, signature of the staff member~.