

Statement of Deficiencies

713.A: Office of Public Health, State Fire, City Fire approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable) and the Licensing Division shall be required before the expiration of an existing license.

Finding:

713.A Based on record review: The center lacked documentation of a current annual inspection and approval from Office of Public Health and State Fire Marshal. The date of the last approval is 1/7/2016 for Office of Public Health Certificate and last approval date for State Fire Marshall was 11/6/2015.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review:

S1 (Director) did not maintain documentation of a daily attendance record to include the time of arrival and departure.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

Based on Record Review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 of 28 staff, prior to the individual(s) being present in the childcare facility. (1703.A) S22 hire date was 8/17/2016 and S24 hire date was 8/17/2016. Centers Attendance log reflect both S22 and S24 were on the premises beginning on 8/17/2016 to current.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: The center failed to have written documentation of a current satisfactory criminal background check for 1 of 3 Independent Contractors of file during licensing inspection. O2 did not have a current right to review or affidavit on file. O2 right to review expired 8/11/2012 as sign in lof reflect O2 was on the premises 1/24/2016 and 1/31/2016. O2's affidavit was received and the deficiency was corrected during visit.

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1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on record review the center did not have written documentation that orientation training was completed for 2 of 28 staff (S22 and S24) on file during licensing visit. Both S22 and S24 have a hire date of 8/8/2016.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review: The center failed to provide consistent written documentation that the center was checked after the last child departs as there was no documentation of a end-of -day check on 1/5/2017 and 1/6/2017, 1/12/2017 and 1/13/2017, 1/17/2017,1/19/2017 - 1/20/2017,1/23/2017and 1/25/2017-1/27/2017.