

## Statement of Deficiencies

### 5305-H: Children's Daily Attendance

**Not Met**

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

**Finding:**

\*\*\*NEW\*\*\*7305.H. (OLD TAG# 5305.H.) The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 25 children were present and 22 children were signed in on the log.

### 5305-I: Staff Attendance

**Not Met**

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

**Finding:**

\*\*\*NEW\*\*\*7305.I (OLD TAG# 5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time.

**FINDINGS INCLUDE:**

Upon specialist completion of head count and observation of staff attendance log, S1 was observed to be present in the center but not signed into the staff attendance log for today.

### 5312-D.1: Continuing Education

**Not Met**

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

**Finding:**

\*\*\*NEW\*\*\*7312.D.1. (OLD TAG# 5312.D.1.) There was no documentation that paid and non-paid staff, S2 and S3, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR.

### 5317-A: Direct Supervision

**Not Met**

5317.A. Children shall be under direct supervision at all times including naptime. Children shall never be left alone in any room or outdoors without a staff present. Children, excluding infants, may be grouped together at naptime with one staff supervising the children sleeping. All children sleeping shall be in the sight of the naptime worker.

**Finding:**

\*\*\*NEW\*\*\*7317.A. (OLD TAG# 5317.A.) At naptime, children grouped together for sleeping were not within the sight of the naptime worker.

**FINDINGS INCLUDE:**

Specialist observed 5 one year olds napping without a staff present in the room. Specialist observed the staff bringing empty cups to the kitchen, then returning to the one year old room immediately.