# Statement of Deficiencies

# 1507-A: Daily Attendance Records - Children

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The Daily Attendance Record for Children should include the chil's first and last name, arrival and departure times, and first and last names of person or entity to whom the child is released. On 01/24/ 2017 there were 5 children whom departed the signature without the first and last names of the persons released to.

#### 1507-B: Daily Attendance Records - Staff and Owners

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

- 1. include the first and last name of the staff member or owner and arrival and departure times;
- 2. accurately reflect the staff members and owners on the center premises at any given time; and
- 3. be used to document staff members and owners who leave and return to the center during the day

## Finding:

1507-B Based on record review: The directors first and last name was not listed on the daily attendance records.

## 1911-E: Daily Reports for Infants

1911-E: Daily Reports for Infants. Written reports that include the liquid intake, food intake, disposition, bowel movements and eating and sleeping patterns shall be given to the parents of infants on a daily basis. Reports shall be kept current throughout the day.

#### Finding:

1911-E Based on observations/record review: The Daily Infant Report was not completed for C2 to include liquid intake, food intake, disposition, bowel movements and eating and sleepig patterns. Report was not completed and kept current throughout the day. The Daily Report for C2 was completed during the licensing inspection.

Not Met