

## Statement of Deficiencies

### 1513-A.1-2: Schedules

Not Met

1513-A.1-2: An early learning center shall establish in writing and post the following schedules:

1. Schedule of days and hours of operation, including scheduled days and holidays when center is closed; and
2. Daily schedule that includes times of planned activities, including early learning activities, allowing for flexibility and change.

#### Finding:

1513-A.1-2 Based on observations: Center did not have a posted schedule of days and hours of operation, including scheduled days and holidays when center is closed.

### 1515.A.1: Child Records and Cumulative Files

Not Met

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

#### Finding:

1515.A.1 Based on record review:

2 of 5 children's records reviewed lacked the required information on the Child's Information Form as the following information was omitted date of admission.

### 1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713-A&B&C: Supervision: Based on observations when Specialist arrived at 9:15am to the center and started to conduct walk through. Specialist observed a 1 yr old in the staff office unattended from 9:15am-9:17am. Specialist informed S2 that child was in office, S2 removed the child and closed gate in door way of office.

### 1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### Finding:

1901-C Based on record review: The center did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. The last date of end of day check was 1/26/18. Center lacked documentation that end of the check was completed on 1/29/18 & 1/30/18.

### 1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.&K.:Items That Can be Harmful to Children: Based on observations when Specialist arrived at 9:15am to the center and started to conduct walk

## Statement of Deficiencies

through. Specialist observed a 1 yr old in the staff office in access to medication on the floor & a power drill on top of a 3 drawer filing cabinet. Specialist informed S2 of child in office, S2 removed the child and closed gate in door way of office. Specialist observed in the bathroom between 2 yr old class and 3-4 yr old class a cabinet underneath the changing station that was not secured. Specialist observed paint supplies and chemicals in cabinet.

### 1901-L: Construction Hazards

Not Met

1901-L: Construction, remodeling, and alterations of structures shall be done in such a manner so as to prevent hazards or unsafe conditions, such as fumes, dust and safety hazards.

#### Finding:

1901-L Based on observations: Construction, remodeling, or alterations of structures were not done in such a manner as to prevent hazards or unsafe conditions (fumes, dust, safety hazards) as S2 began repairing unhinged door, between infants and 1 yr olds class, with power drill while children were present.

### 1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

#### Finding:

1901-M Based on observations: Strings and cords were accessible to children under age 4 as Based on observations when Specialist arrived at 9:15am to the center and started to conduct walk through. Specialist observed a 1 yr old in the staff office with access to cords for office equipment and an extension hanging by office door. Specialist informed S2 that child was in office, S2 removed the child and closed gate in door way of office.

### 1901-O: Alcohol, Tobacco, etc. Prohibited

Not Met

1901-O: The center shall prohibit the use of alcohol and tobacco and the use or possession of illegal substances, unauthorized potentially toxic substances, fireworks and firearms, and pellet and BB guns on the center premises and notice to this effect shall be posted.

#### Finding:

1901-O Based on observations: The center lacked a posted notice that prohibits the use of alcohol, tobacco and the use or possession of illegal substances or unauthorized potentially toxic substances, fireworks, firearms, pellet or BB guns (loaded or unloaded) on the child care premises.

### 1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

#### Finding:

1901-P Based on observations: The personal belongings (purse & cup) of center staff member, S6, was accessible to children. S6 corrected prior to Specialist's departure.

### 1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903-C Based on observations: The indoor area was not free of hazards. Half door between 1 yr olds and infants classes was unhinged at the bottom of the door causing to either not open, not close back after opening and/or lean when opened. The outdoor area was not free of hazards as there was a dry rotted tire in play yard, a metal toy car had metal hinges protruding on the sides, & a metal and wooden slide had broken pieces of wood on the landing.

### 1911-K: Hand Washing

Not Met

1911-K: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

#### Finding:

## **Statement of Deficiencies**

1911-K Based on observations: Staff did not wash their hand with soap as needed. Licensing Special observed that staff did not wash their hands after changing a child's diaper.

---

### **1915-A: Health Services - Observation**

**Not Met**

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### **Finding:**

1915-A Based on record review: The center did not document observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented.

---

### **1917-I: Medication - As Needed Authorization**

**Not Met**

1917-I: Authorization for "as needed" prescription and non-prescription medication shall be updated as necessary or at least every six months by the parent, and shall include circumstances for administering "as needed" medication and any applicable special instructions.

#### **Finding:**

1917-I Based on record review: Authorization for EpiPen was not updated as necessary, at least every six months to include circumstances for administering as needed medication and any applicable special instructions, by the parents. Center did not have authorization form for C1 and had an C1's EpiPen on premises.

---

### **1917-K: Emergency Medication Plan and Records**

**Not Met**

1917-K: Emergency Medications

1. Children who require emergency medications, such as an EpiPen or Benadryl, shall have a written plan of action that shall be updated as changes occur or at least every six months, and shall include:

- a. method of administration;
- b. symptoms that indicate the need for the medication;
- c. actions to take once symptoms occur;
- d. description of how to use the medication; and e. signature of parent and date of signature.

2. Medication administration records for emergency medication shall be maintained and include the following:

- a. symptoms that indicated the need for the medication;
- b. actions taken once symptoms occurred;
- c. description of how medication was administered;
- d. signature of administering staff member; and
- e. phone contact with the parent after administering emergency medication.

#### **Finding:**

1917-K Based on record review: A child who requires emergency medications, such as an EpiPen or Benadryl, did not have a written plan of action as evidence by there was no documentation of emergency medication plan.

---

### **1921-C: Evacuation Pack**

**Not Met**

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries;
7. food for children under the age of 4, including infant food and formula; and
8. disposable cups and bottled water.

#### **Finding:**

1921-C: Evacuation Pack: Based on observations: Evacuation pack lacked the following: batteries, bottled water and food for children, including infant food and formula.