

Statement of Deficiencies

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.A.-C. Based on record review on 1/29/19, the provider lacked required documentation of current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury. S1 stated that her previous insurance company would not renew and she is scheduled to meet with a new scribe today in Winnsboro, LA for new insurance. Old insurance expired on 1/15/19.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review on 1/29/19, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 7 children were present and 8 children were signed in on the log. C1, C2, and C3 are currently signed in as being present however they are before and after school children and are not present in the center. C9 and C10 are both present but was not signed in on the attendance log. C1, C2, C3, C4, C5, C6, and C7 are signed on the attendance log using the child's first name only.

1509.A.9.: Electronic Devices Policy

Not Met

1509.A.9.: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. electronic device activities for children under age two are prohibited; and
- b. time allowed for electronic device activities for children ages two and above shall not exceed two hours per day, with the exception that television, DVD, or video viewing shall be limited to no more than one hour per day;

Finding:

1509.A.9. Based on record review on 1/29/19, S2 did not follow the Electronic Devices Policy as evidenced by electronic devices were used by children under age 2 in the nursery area as S2 was observed supervising 2 children ages 5 months and 1 year old with a cartoon video playing on a laptop on the desk while she was feeding the children.

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717.A. Based on record review on 1/29/19, on 12/14/18 O1 was present in the center for pest inspection form 10:35am to 11:10am. O2 was present in the center on 12/19/18 from 8:00am to 8:15 am for pest inspection. O1 and O2 signed in however O1 & O2 does not have a CCCBC and there was no documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, nor was there a signature of the accompanying staff member.

Statement of Deficiencies

1725.A.-C.: Medication Management Training

Not Met

- 1725.A.-C.: A. All staff members who administer medication shall have medication administration training.
B. Whether the center is administering medication or not, each early learning center shall have at least two staff members trained in medication administration and at least one on the premises. A staff member who is a licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.
C. Such training shall be completed every two years with an approved child care health consultant.

Finding:

1725.A.-C. Based on record review on 1/29/19, S1 did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. S1 is the only staff person who has medication management training. S1 advised that she has a training scheduled for staff for this weekend.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review/observation on 1/29/19, S3 has been employed in the center since 3/12/18. S1 failed to obtain a CCCBC-based determination of eligibility for child care purposes from the department for S3. S1 was advised that S3 had to leave the center immediately and could not return until a CCCBC was completed that noted that she was eligible for child care purposes. S1 had S3 to complete the CCCBC paperwork before exiting the center. S3 left at 1:14 pm.

1901.Q.: The Safety Box

Not Met

1901.Q.: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901.Q. Based on record review on 1/29/19, S1 did not post a current 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. The last newsletter posted was for March 2018.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review on 1/29/19, S1 did not document observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented. S1 could only provide daily observation logs for 1/2/19, 1/3/19, 1/11/19, and 1/29/19 and the observations provided were only for the children in the nursery area.

1921.C.: Evacuation Pack

Not Met

1921.C.: Evacuation Pack

The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;
4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

Finding:

1921.C. Based on observations on 1/29/19, S1 failed to have an evacuation pack which contained

1. a list of area emergency phone numbers;
2. a list of emergency contact information and emergency medical authorization for all enrolled children;
3. an emergency pick up form;

Statement of Deficiencies

4. first aid supplies, hand sanitizer, wet wipes, and tissue;
5. diapers for children who are not toilet trained and plastic bags for diapers;
6. a battery powered flashlight and radio and batteries or a crank flashlight and crank radio; and
7. disposable cups and bottled water.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review on 1/29/19, S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June.
