

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review: At approximately 1:32pm, S1 failed to have a daily attendance record for children that accurately reflect the children on the child care premises at any given time as 29 children were present and 30 children were signed in on the log. S1 stated a staff member's child left at 10:00am due to being sick.

Corrective Action Plan: S1 stated she will make sure children are signed out when they leave the center.

### 1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

#### Finding:

1507.E. Based on record review: At approximately 1:35pm, S1 failed to maintain documentation of a daily attendance record for Visitor's to include the departure times for the following:

- O11 was present on 1/10/20.
- O4 was present on 1/22/20.

Corrective Action Plan: S1 stated she and S7 will continue to try to make sure visitor are documenting the departure times.

### 1711.C.: Posted Child to Staff Ratio in Classroom

Not Met

1711.C.: The department's form noting required child-to-staff ratios shall be posted in each room included in the center's licensed capacity.

#### Finding:

NEW 1711.C. Based on observations: At approximately 1:20pm, S1 failed to have the required child/staff ratios posted in each room included in the center's licensed capacity. There was no posted ratio in S10's classroom. S10 stated she fixed her bulletin board recently and must have taken it down by mistake. Corrected at 2:19pm during Licensing visit.

Corrective Action Plan: S1 stated she will remind them to make sure they have the ratio posted at all times.

### 1901.G.&H.: Equipment

Not Met

1901.G.&H.: G. All equipment used by children shall be maintained in a clean and safe condition and in good repair.  
H. Moveable equipment shall be secured and supported so that it shall not fall or tip over.

#### Finding:

NEW 1901.G. Based on observations: At approximately 1:38pm, S1 failed to maintain equipment in good repair. The Specialist observed one large plastic play set in the outdoor play yard that had cracked/jagged edges that are hazardous to the 29 children present.

Corrective Action Plan: S1 stated she will have S9 duct tape it today until she speaks with S2 to see what they will do with the equipment.