

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on Specialist's review of records at 10:00am, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 57 children were present and 52 children were signed in on the log. 3 of 6 classrooms failed to maintain accurate attendance records to reflect the number of children present at the center during Specialist's walk-through. Specialist mentioned the attendance log discrepancies to S2, who instructed staff to check and make corrections as needed to the logs.

Corrective Action Plan: S1 stated that she will remind staff to check the children's attendance log and make sure its accurate going forward.
