Date - 01/28/2013 License # - 7261 Acton Code - 5

## Statement of Deficiencies

7312-C: Annual Review Not Met

7312-C: All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- -center policies and practices including health and safety procedures;
- -emergency and evacuation plan;
- -supervision of children;
- -discipline policy;
- -job description;
- -individual needs of the children enrolled;
- -detecting and reporting child abuse and neglect;
- -current Child Day Care Class "A" Minimum Standards;
- -confidentiality of information regarding children and their families.

## Finding:

7312-C Based on record review:

Provider lacked documentation that staff, S2 and S3, have annually reviewed training topics.

7323-B.3: Outdoor - Enclosed Not Met

7323-B.3: The outdoor play space lacked an enclosure with a fence or other barrier in such a manner as to protect the children from traffic hazards, to prevent the children from leaving the premises without proper supervision, and to prevent contact with animals or unauthorized persons.

## Finding

7323-B.3 Based on observations: The outdoor play space lacked an enclosure with a fence or other barrier in such a manner as to protect the children from traffic hazards, to prevent the children from leaving the premises without proper supervision, and to prevent contact with animals or unauthorized persons. As an Unattached board was the only barrier on the North side of the play yard on the side of the building. This board could easily be pushed open by a child and is not an adequate barrier. During this visit a plywood board was nailed to the fence/house creating a barrier which enclosed the yard.