

## Statement of Deficiencies

### 5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

**Finding:**

7305.H (5305.H.) The daily attendance log for children did not include the person to whom the child was released for 10 of 60 entries.

### 5306-F: Discipline

Not Met

5306.F. The provider shall establish a policy in regard to methods of discipline. Any form of punishment that violates the spirit of this standard of discipline, even though it may not be specifically mentioned as forbidden, is prohibited. This written posted policy shall clearly state ALL types of positive discipline that are used and that the following methods of discipline are prohibited:

- No child shall be subject to physical punishment, corporal punishment, verbal abuse or threats.
- Cruel, severe, unusual, or unnecessary punishment shall not be inflicted upon children.
- Derogatory remarks shall not be made in the presence of children about family members of children in care or about the children themselves
- No child or group of children shall be allowed to discipline another child.
- When a child is removed from the group for disciplinary reasons, he shall never be out of sight of a staff member.
- No child shall be deprived of meals or snacks or any part thereof for disciplinary reasons.

**Finding:**

7306.F. (5306.F.) The Provider did not have a posted discipline policy that clearly states ALL types of positive discipline that are used.

### 5319-N.1: Labeled Bottles/Caps

Not Met

5319.N.1. Bottled formula/breast milk shall have labeled bottles and labeled caps/covers with the child's name or initials and refrigerated upon arrival.

**Finding:**

7319.N.1 (5319.N.1. Bottle Caps for infants were not labeled for 5 of 5 infants.

### 5321-K: Incidents and Accidents

Not Met

5321.K. Incidents, injuries and accidents shall be documented. Documentation shall include name of child, date and time of incident, location where incident took place, description of how incident occurred, part of body involved, and actions taken. Documentation of all incidents/injuries/accidents shall include time of parental notification and signature of person notifying the parent. The parent or designated person shall be notified immediately in the following situations:

- blood not contained in an adhesive strip;
- head injury;
- human bite which breaks the skin;
- any animal bite;
- an impaled object;
- broken or dislodged teeth; or
- any injury requiring professional medical attention.

**Finding:**

7321.K (5321.K.) The Provider did not have documentation of immediate notification to the parent or designated person when the following occurred to a child: a scratch on the nose. The parent was notified at 4:00pm and the time of incident was not documented.

## **Statement of Deficiencies**

### **5327-O: Fire Drills**

**Not Met**

5327.O. Fire drills shall be conducted at least once per month. These shall be conducted at various times of the day and night (if nighttime care is provided) and shall be documented. Documentation shall include:

- date and time of drill;
- number of children present;
- amount of time to evacuate the center;
- problems noted during drill and corrections noted; and
- signatures (not initials) of staff present.

#### **Finding:**

7327.O (5327.O.) The Provider did not have documentation on file that fire drills were conducted at least monthly: The last documented fire drill was on 12/9/09, but provider did not have documentation that fire drills were conducted June, August, October, and November of 2009..

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