

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations: The Provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as Specialist arrived at the center at 10:00 AM on January 26, 2018, reviewed the staff sign in sheet and found that 0 of 5 staff present was signed in.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following:

documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center (1705.A). 1 of 8 staff, S8 failed to have documentation of the completed form from December 27, 2017 throughout January 9, 2018. Specialist found that S8 signed her SCR1 on January 10, 2018.

1919-H: Infants Held While Bottle Fed

Not Met

1919-H: Infants that cannot hold a bottle shall be held while being bottle-fed. A child shall not be placed lying down on a mat or otherwise with a bottle, sippy cup, etc. A bottle shall not be propped at any time.

Finding:

1919-H Based on observations: An infant was not held while being bottle-fed as Specialist observed an infant seated in a bouncer while S2 sat beside the infant holding the bottle to the infants mouth while bottle feeding the child. Specialist advised S1 and S2 that infants must be held while being bottle fed.