

Statement of Deficiencies

7303-C.4: Notification of Changes

Not Met

7303-C.4: The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

Finding:

7303 C. 4 Based on observation and interview: The Director did not have documentation proving notification to the Licensing Section prior to making changes that had an effect on the license as the provider is no longer utilizing indoor space at 2909 Tulane Ave. that was previously approved by the Licensing Section.

Note: Director stated she spoke with someone in licensing a month ago prior to making changes. Director is unsure of whom she spoke to in the Licensing Section.

7311-A.4: Health Statement

Not Met

7311-A.4: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include a written statement of good health signed by a physician or designee. Health statement dated within three months prior to offer of employment or within one month after date of employment is acceptable. A health statement is required every three years. Originals shall be presented upon request.

Finding:

7311A .4 Based on record review: Health records to include documentation of good health, signed by a physician or designee were not available for staff: S1. S1's current health statement on file expired 11/2014.

7323-A.1: Indoor - Exclusive Use

Not Met

7323-A.1: The center shall be used exclusively by the children and center staff during operating hours. Area licensed for use as a child care center shall not be dually licensed. A child care facility, except those located in a church or school, shall be physically separated from any other business or enterprise.

Finding:

7323 A.1 Based on observation and interview: The center was not used exclusively by the children and center staff during operating hours as the licensed child care center space located 2909 Tulane Ave. is currently being utilized as a Tax Preparation Service business.

Note: There were no children utilizing the child care space at 2909 Tulane Ave. during licensing visit. All children present were observed utilizing the child care space at 2903 Tulane Ave during licensing visit.

7328.H.1: Tornado Drills

Not Met

7328.H.1: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

date and time of drill;

number of children present;

problems noted during drill and corrections noted; and

signatures (not initials) of staff present.

NOTE: For additional information contact the Office of Emergency Preparedness (Civil Defense) in your area.

Finding:

7328.H.1 Based on record review: Center failed to have documentation of tornado drills conducted at least once per month in March, April, May and June 2014.