

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.-D. Based on record review and interview at 10:30 AM on 1/25/2021, S1 failed to have documentation of immediate parental notification of the following critical incident: at 2:00 PM on 1/14/2021, S1 found C1 and C2 unsupervised in the two-year-old classroom restroom, with the lights off, playing in the sink with the faucet running. S1 began supervising the children in this classroom at approximately 1:50 PM, during nap time, while S10 took a bathroom break. S1 stated the children did not enter the restroom while she was in the classroom. At 2:00 PM, a parent arrived to pick up a different child. S1 went to the restroom to retrieve a pull-up, which are stored on a shelf in the restroom, and heard the water running though the light was off. She opened the door and found C1 and C2 in the restroom alone. S1 stated the children entered the restroom while under S10's supervision; however, S10 was unaware the children were in the restroom or how long they had been unsupervised in the restroom. Specialist was unable to determine how long C1 and C2 were in the restroom; however, due to the time frame, S1 estimated the children were unsupervised for approximately 15 minutes. Specialist reviewed the Critical Incident Report submitted by the center and found there was no documentation of parental notification. S1 stated both C1 and C2's parents were notified when they arrived to pick the children up. Specialist reviewed the sign in sheet and found C1 was picked up at 3:53 PM and C2 was picked up at 5:01 PM.

Corrective Action Plan: Effective 1/25/2021, S1 stated she will train herself on this regulation to ensure this is not cited again.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A&B&C: Based on interview and record review on 1/25/2021, at 10:30 AM, children failed to be under supervision at all times and the staff assigned to a specific group of children failed to know the whereabouts of all children in their assigned care as at 2:00 PM on 1/14/2021, S1 found C1 and C2 unsupervised in the two-year-old classroom restroom, with the lights off, playing in the sink with the faucet running. S1 began supervising the children in this classroom at approximately 1:50 PM, during nap time, while S10 took a bathroom break. S1 stated the children did not enter the restroom while she was in the classroom. At 2:00 PM, a parent arrived to pick up a different child. S1 went to the restroom to retrieve a pull-up, which are stored on a shelf in the restroom, and heard the water running though the light was off. She opened the door and found C1 and C2 in the restroom alone. S1 stated the children entered the restroom while under S10's supervision; however, S10 was unaware the children were in the restroom or how long they had been unsupervised in the restroom. Specialist was unable to determine how long C1 and C2 were in the restroom; however, due to the time frame, S1 estimated the children were unsupervised for approximately 15 minutes.

Corrective Action Plan: Effective 1/25/2021, S1 stated she is planning a staff re-training and compiling a letter regarding supervision to be distributed to staff as soon as possible.