

Statement of Deficiencies

1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

Finding:

1509-A.9 Based on observations on 1/25/18 S2 did not follow the Electronic Devices Policy as evidenced by electronic devices were used by children under age 2, as C1 left S3's classroom during walk through and remained in the classroom while the 2-3 yr old children watched cartoons on a laptop. C1 is 1 years old.

1515.A.1: Child Records and Cumulative Files

Not Met

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

Finding:

1515.A.1 Based on record review/interview(s) on 1/25/18, 1 of 6 children's records reviewed lacked the required information on the Child's Information Form as the following information was omitted Child's name, birth date, sex, date of admission, name of parents and the home address of both child and parents, phone numbers where parents may be reached while child is in care, name and phone number of person to contact in an emergency if parents cannot be located promptly, name and phone number of child's physician and dentist(if applicable), any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, (if applicable), any special dietary restrictions or food allergies or intolerances (if applicable); signed and dated by parent and updated as changes occur. S1 failed to have a children's file for C1.

1515-A.2: Emergency Medical Treatment

Not Met

1515-A.2: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515-A.2 Based on record review on 1/25/18, 1 of 6 children's records lacked a signed and dated parental authorization to secure emergency medical treatment as evidenced by S1 did not have a children's file for C1.

1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on record review on 1/25/18, S1 did not have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center as evidenced by S1 did not have a children's file for C1.

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1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&B&C: Based on observation on 1/25/18, children were not under supervision at all times as evidenced by during walk through and count of center S3 allowed C1 to walk past her and leave the 1 yr old classroom area and go in 2-3 yr old classroom. C1 was not supervised by a staff person while in the hallway and was seen by S1 once she was in the front area of the center. S3 left the 1 yr old classroom to put a heater away while supervising C2 and C3. C2 and C3 followed behind her while she walked out of the room.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A: Based on record review on 1/25/18, S1 did not have documentation on file for Independent Contractors that included person's name, address, phone number, list of duties performed while at the center for O2 and O3.

1901-C: End-of-Day Check

Not Met

1901-C: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901-C Based on record review on 1/25/18, S1 did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center daily as evidenced by the visual check of the facility log was not completed on the week of 1/15/18. On 1/22/18 S1 signed the visual check but failed to date the form. No visual check was completed for 1/23/18 or 1/24/18.

1901-J.&K.: Items That Can be Harmful to Children

Not Met

1901-J.&K.: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J&K.: Based on observation on 1/25/18, S3 had an item that can be harmful to children, such as Boudreaux Butt Paste sitting on the edge of the sink. Items were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. S3 put item away during visit. On the playground area the water hose was stretched across the playground and a bin full of water was sitting beside the door.

1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901-M Based on observations on 1/25/18, strings and cords were accessible to children under age 4 as evidenced by in S3's classroom of 1 yr olds

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the cord to a small black heater and the radio cord was accessible to the children. During walk through specialist advised S3 to put cords away and S3 fixed during the visit.

1901-Q: The Safety Box

Not Met

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

Finding:

1901-Q Based on record review on 1/25/18, S1 did not post 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General. S1 had a copy of the newsletter from September 2017 but had it in a file.

1911-G: Pacifier Attached

Not Met

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

Finding:

1911-G Based on observations on 1/25/18, a pacifier that was attached to strings or ribbons was attached to the clothing of C2 and C3. S3 removed the pacifiers from the children during the visit.
