

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review/interviews on 1/24/2019, daily attendance records were not maintained for all children to include the child's first and last name, departure times, accurately reflect children on the center premises at any given time, and be used to sign in and out if a child leaves and returns to the center during the day as evidenced by the center's daily attendance log dated 01/24/2019 indicate that twelve children were signed in upon specialist arrival at 2:00 PM but only seven children were present. Per S1's statement, C7,C8,C9, and C10 attend the center before school and again after school .C6 and C7 was signed in at 6:20 AM, C8 was signed in 6:40 AM, C9 was signed in at 6:59 AM and C10 was signed in at 7:25 AM but none of the five children had a departure time. Per S1's statement, C6's arrival time was pre-filled and she forgot to remove it from the daily attendance log as C6 did not attend the center on today and she forgot to sign C7,C8,C9, and C10 out upon morning departure. The daily attendance log was not corrected prior to specialist departure.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A&B.&C Based on observations on 01/24/2019, specialist observed four children age two years old alone in the room to the left of the entrance door of the center. C2 and C3 were playing at the play kitchen and C4 and C5 were asleep on mats. Specialist observed the children being left alone on approximately two separate occasions while present on the center from 2:00 PM to 2:15 PM. Specialist advised S1 who was looking through papers in the area near the direct exit to the playground that the children could not be left alone. Per S1's statement, S2 was supposed to be in charge of the class; however, C2 was present in the adjacent room supervising three infants.

### 1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

#### Finding:

1903.C. Based on observations on 01/24/2019, center was not free of indoor and outdoor hazards as evidenced by specialist observed excessive clutter on and around the brown wooden table located near the back door of the center. The area near the brown wooden table had stacks of miscellaneous papers, a Christmas themed paper bag filled with miscellaneous paper, and four clear storage totes filled with files. The brown wooden table had stacks of file folders, cardboard, binders, towels, a Navy colored rug, and both a pink crate filled with miscellaneous paper and a white crate filled with binders that were sitting on top of two brown wooden chairs. Specialist also observed a large broken section of a white picket fence located on the playground next to the Merry Go Cycle and a white broken cabinet door that was off the hinges located on the right of the direct exit to the playground. The indoor clutter is located directly behind the dining table used by the children and poses as a hazard. This was not corrected prior to specialist departure.

### 1909.G.: Infant - Bibs

Not Met

1909.G.: Bibs shall not be worn by any child while asleep.

#### Finding:

1909.G. Based on observations on 01/24/2019, specialist observed C1 asleep in a white metal crib while wearing a white bib with green trim. Per S1's statement, she forgot to remove bib prior to laying the infant in the bed. S2 removed immediately.

## Statement of Deficiencies

### 1921.A.: Emergency Preparedness and Evacuation Planning

Not Met

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

#### Finding:

1921.A. Based on record review on 1/24/2019, S1 failed to have a complete written multi-hazard emergency and evacuation plan as evidenced by the center's emergency and evacuation procedure plan failed to include specific procedures for handling infants through two year olds, including food and formula; include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs; include a system to account for all children; include a system, and a back-up system, for contacting parents and authorized third party release caretakers; include a system to reunite children and parents following an emergency; include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur; be reviewed annually for accuracy and updated as changes occur; and be reviewed with all staff at least once per year. This was not corrected prior to specialist departure.

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