

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. a child left unsupervised for any amount of time;
  4. use of prohibited behavior management as described in § 1509.A.8.b;
  5. allegations or suspicion of child abuse or neglect by center staff;
  6. an accident involving the transportation of children; or
  7. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The LDE and other appropriate agencies, such as DCFS, LDH and the Office of State Fire Marshal, as applicable, shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.&C.: Based on record review/interview at 11:30 a.m., S1 failed to notify DCFS Child Welfare within 24 hours of a critical incident. On 1/6/2023 at 4:16 p.m., S1 received a text from O1 asking about C1 being outside when O2 picked C1 up from school. S1 was unaware of the incident and reviewed attendance on 1/6/2023 and determined C1 was clocked out by O2 at 3:04 p.m. S1 stated S2 reported that C1, four-years-old, was left unsupervised outside for approximately fifteen to thirty seconds during bathroom transition. S1 notified DCFS Child Welfare via Hotline on 1/23/2023 at 1:18 p.m.

Corrective Action Plan: Effective 1/23/2023, S1 stated she will review this regulation with all staff and discuss scenarios that would require reporting to DCFS Child Welfare, appropriately and timely, to ensure compliance with this regulation.

### 1713.A.&B.&C.: Supervision

Not Met

- 1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.
- B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.
- C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A.&B.&C.: Based on record review/interview at 11:30 a.m., S2 (Date of Hire: 10/26/2022) failed to supervise a child at all times. On 1/6/2023 at 3:04 p.m., O2 arrived and found C1, four-years-old, outside. S1 stated S2 reported C1 was left unsupervised outside during bathroom transition for approximately fifteen to thirty seconds. S2 was terminated on 1/6/2023.

Corrective Action Plan: Effective 1/23/2023, S1 stated she created a child to face tracking form during transitions indoor and outdoor. All staff were retrained on supervision and protocol for use of forms. S1 will conduct regular audits of staff forms for accuracy, to ensure compliance with this regulation.