

## Statement of Deficiencies

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

1719.B.: Based on Specialist's review of records at 10:00am, S5 lacked documentation that 2 of 6 staff, S2 and S6, received additional orientation within thirty days of date of hire. The orientation training verification form located in each staff's file lacked the signature of both the staff and director for the second set of orientation topics which are required to be given within thirty calendar days from the staff's date of hire.

Corrective Action Plan: S7 stated that going forward S5 will complete both sides of the orientation training form during the initial training, so that it is not forgotten about.

---