

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A.C.D. Based on record review/interview: Center staff failed to notify Child Welfare via email within 24 hours and the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. On 1/11/18, S6 became aware of C1 being taken to the ER at Children's Hospital on 1/10/18. O1 alleged C1 sustained the injury while in care at the center on 1/10/18. S6 stated O2 had called S4 on 1/13/18 to report C1 went back to the hospital and it was discovered C1 had a fractured skull. S7 attempted to notify LDOE Licensing by email on 1/13/18. The center failed to notify LDOE Licensing within 24 hours or the next business day. S6 stated she was unaware of the Critical Incidents regulation or Critical Incident reporting form and her responsibility to report the alleged incident of 1/10/18 to LDOE Licensing.

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A. Based on record review/observation: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 31 children were present and 28 children were signed in on the log upon Specialist's arrival on 1/23/18.